

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
SPECIAL MEETING MINUTES  
JULY 14, 2009**

CALL TO ORDER

Chairman House called the special meeting on budget issues to order at 9:00 a.m. Present were Board members Tom DePew, Ken Sewell, and Dave Weinstein. Board member George Anderl was absent. Larry Comer and Dustin Jacobson were present as representatives of the Board. Lynn Hagman recorded the minutes of the meeting.

Larry Comer presented the capital improvement plan from the previous year and discussed the upcoming changes. First topic on the plan for discussion is the Rimrock lift station. Larry Comer explained that the Hayden Lake Recreational Water and Sewer District's portion was paid by the contribution of CAP fees at the beginning of LID6.

**Board member DePew moved to direct Larry Comer to meet with the LID6 developers to determine the direct cost. Board member Sewell seconded the motion.** Board member Weinstein stated that the District's share has been paid and any incidental benefit that may come to the District should be paid by the LID. Larry Comer suggested the District pay for any new stubs. **Chairman House called for the question and the motion was carried.**

Dustin Jacobson reported on the Country Club lift station and informed the Board that it is working adequately now, however, Mr. Jacobson requested that it be placed on the Capital Improvement Plan in case it fails in the next year. Board member Weinstein questioned Dustin on the response time to the lift station if something were to happen. Mr. Jacobson replied that there would be plenty of time to respond. Board member DePew suggested the District purchase the new valve and parts to have on hand in case it fails. This expense was placed on the Capital Improvement Plan.

Generators were discussed next. Mr. Jacobson informed the Board that the District has a new generator sitting out in the field at HARSB and he would like to install it somewhere. Larry Comer stated that the design that is budgeted is for an in-vault concept only. The Board directed Dustin Jacobson to present a generator design plan for Avondale Loop to the homeowner for where it will be placed, with an install date of 2010.

Larry Comer discussed the extended Strahorn Rd. gravity line going south. Mr. Comer suggested getting an estimate on the Miles Ave. project and the Strahorn Rd. project. The Board agreed to a preliminary estimate and plan for the two projects.

Dustin Jacobson pointed out to the Board that there are no O & M expenditures on the capital improvement plan this year.

The Board discussed the future ER needs and developing future ER policy. Larry Comer will update the District and the City of Hayden Lake on the number of vacant lots in their boundaries and the cities area of city impact.

The District's operating procedure manual will be worked on during the winter months.

Larry Comer discussed the CAD/GIS mapping, software and hardware for the laptop. The laptop and software will be purchased this fiscal year. Mr. Comer asked that the GIS mapping be placed on the next workshop agenda for further discussion

The lift station design policy and procedure manual was discussed and Dustin Jacobson reminded the Board that he had sent the manual out several months ago. Mr. Jacobson requested the Board to allow him to work with Larry Comer to finish the manual. The Board approved Mr. Jacobson's request.

Administrator Lynn Hagman requested the Board approve codification of the District ordinances. Estimated cost would not exceed \$5,000. Board approved and this was added to the capital improvement plan.

Wages were discussed for District employees. The Board directed Chairman House to negotiate the Administrator's wage with Mayor Morris. Chairman House and Board member Tom DePew will negotiate the wages for other employees with HARSB and the City of Hayden for a uniform wage.

Employee contracts were discussed and edited. Board member Weinstein moved to approve the amended contracts with Chairman House to sign at the next meeting. Board member Sewell seconded the motion. The motion was unanimously approved.

With no further business before the Board, at 1:30 p.m. **Board member Sewell moved to adjourn, seconded by Board member DePew. The motion carried.**

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Kenneth Sewell, SECRETARY

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Lynn M. Hagman, ADMINISTRATOR