

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
MAY 8, 2019**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 9:00 a.m. Board members present were Ed Short, Bill Meany, Ed Graves and Michael Clark. Superintendent Jacobson, Attorney Schmidt and Engineer Steve Cordes were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA/CONSENT AGENDA

Councilwoman Stringer made some edits to the minutes of April 24, 2019 and the administrator will have them ready for signature at the next meeting.

Board member Short moved to approve the minutes of April 24, 2019 and the invoices for payment. Board member Clark seconded the motion. The motion carried.

ENGINEER

Steve Cordes presented a draft letter to Jim Coleman, Coleman Engineering, Inc. regarding standards for the flow meter the Country Club will be installing. Mr. Cordes reviewed the letter with the Board and discussed the testing he is proposing. The letter also addresses the ongoing evaluation of the flume. The Board feels the District should have access anytime. Board member Graves discussed a standards ordinance for future adoption.

Chairwoman Stringer asked Attorney Schmidt to draft a document regarding the standards. Attorney Schmidt felt the Board could send the letter Mr. Cordes drafted, with some edits first. In the future there are other things, such as a claw back clause that the Board will need to address. Superintendent Jacobson suggested the Board address the Red Barn and the restrooms also. Using water data for the Red Bard and restrooms was discussed and Mr. Cordes suggested there are different ways to check flow besides water data. Board member Short felt they should be checked by water data. Attorney Schmidt suggested Mr. Cordes letter address that there are other point sources.

Superintendent Jacobson requested access to lift the manhole lid to make sure the flow is good. Chairwoman Stringer suggested reading the flume meter quarterly and does a visual and goes on to reading the other meters.

Attorney Schmidt read the edits made to Mr. Cordes letter on standards. Board member Graves moved to approve the content of the letter, seconded by Board member Meany. The motion carried. Steve Cordes will send the letter as the District Engineer.

Mr. Cordes presented a task order for the ArcGIS maintenance in the amount of \$4,700.00 for the year.

Board member Graves moved to approve the task order, seconded by Bard member Clark. The motion carried.

SUPERINTENDENT

Superintendent Jacobson gave a report on the pump stations and stated several have elevated pump hours probably due to infiltration. The lines are still being jetted and there is an easement on Friar Dr. that is not accessible so the line can't be cleaned. Superintendent Jacobson discussed some remedies for cleaning the line however they were not very feasible. Chairwoman Stringer directed Mr. Jacobson to keep researching and put on the next agenda.]

BOARD DISCUSSION

Chairwoman Stringer discussed the audit and if Magnus & McHugh were working on the 2016 audit. Administrator Hagman will look into this. Chairwoman Stringer suggested possibly looking at a plan for proceeding with future audits.

ADJOURN

With no further business before the Board, Chairwoman Stringer adjourned the meeting at 10:30- a.m.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR