

**THE HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
MAY 11, 2016**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Board members present were Ed Short and Carole Stringer. Board members Ed Graves and Ed Burke were absent. Attorney Mike Schmidt, Engineers Steve Cordes and Ashley Williams and Superintendent Jacobson were present as representatives of the Board. Eric Olson, representing Scott Taylor was present as a visitor. Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

Board member Stringer moved to approve the agenda for this meeting, seconded by Board member Short. The motion carried.

Following review of the minutes of April 27, 2016 Attorney Schmidt had two edits to be made.

Board member Short moved to approve the minutes of April 27, 2016 with Attorney Schmidt's edits. Board member Stringer seconded the motion. The motion carried.

CITIZENS ISSUES

Mr. Olson, representing Scott Taylor addressed the Board regarding the redevelopment of two lots on Easy St. owned by Mr. Taylor. Each lot has 2 ER's attached to it for a total of 4 ER's. The large parcel is being developed for a home and guest house. Mr. Olson, on behalf of the Taylor's would like to relinquish 2 of the ER's to the District.

Chairman Walker questioned how many acres there are. Mr. Olson replied the total parcel is 1.83 acres. Board member Stringer discussed the lot line adjustment versus doing a consolidation of the two lots and the benefit of the ER's. Mr. Olson explained the lot line adjustment in order to provide a dock lot.

Attorney Schmidt explained that a letter would be provided if the Board chooses to take the extra ER's.

Board member Short moved to accept relinquishment of 2 ER's from Scott Taylor's property at 9790 and 9798 Easy Street. Board member Stringer seconded the motion. The motion carried.

ENGINEER

Ashley Williams from Welch Comer discussed the GIS license agreement that was previously sent out to the Board and Attorney Schmidt. Ms. Williams informed the Board that the amendment requested by Attorney Schmidt was done and Attorney Schmidt has approved it. Ms. Williams discussed the budget for the GIS and explained that Welch Comer's hours are based on hourly. Set up for the system would be an estimated \$1,500 and development protocol would be an estimated \$1,400. Ms. Williams discussed editing responsibilities and who at the District would have authority to make edits. Ms. Williams informed the Board that an estimated yearly budget for Welch Comer to do data input on 2 projects per year would be an estimated \$1,800 plus possible miscellaneous edits.

Board member Stringer question if any hardware would be required. Ms. Williams replied the program is based on internet. Ms. Williams suggested the Board update the CAP fee to include the lift station upgrades. Attorney Schmidt and Ms. William felt this should be reviewed right after the LID 7A assessment.

ATTORNEY

Attorney Schmidt informed the Board that he had a conversation with Mr. Steve Jolley, attorney for the Steele Family Trust regarding the annexation application. Mr. Schmidt explained what the issue was in the legal name of the property and has re-drafted the petition. Due to the Steele Family Trust being a former client of Lukins and Annis Law Firm, Attorney Schmidt requested a conflict waiver and submitted a conflict letter to the Board for signature.

Board member Stringer moved to waive the conflict regarding the Steele property and Steele Trust. Board member Short seconded the motion. The motion carried.

SUPERINTENDENT

Superintendent Jacobson informed the Board there were no bids on the service truck. Mr. Jacobson is negotiating with a company to build the truck. Attorney Schmidt reminded Mr. Jacobson that the truck needs to comply with the specs and a resolution will need to be approved by the Board stating there were no bids received and the District is moving forward with other vendors. Mr. Jacobson is to review the warranty to make sure it is what the specs are.

Board member Stringer moved to have the record reflect there were no responsive bids received on the service truck and the Board gives direction to Mr. Jacobson to investigate the purchase or lease of a service truck. Board member Short seconded the motion. The motion carried.

Board member Stringer questioned how much the District savings would be from HARSB after taking over the maintenance of the lift stations. The cash flow of the District needs to be looked at.

BOARD DISCUSSION

Chairman Walker explained that traditionally whoever takes the Chairman's seat will also be on the HARSB Board. Chairman Walker then informed the Board that as of this meeting he is resigning as Chairman of the Board.

Board member Short nominated Board member Stringer to take the Chairman's seat. Board member Stringer seconded this nomination. Board member Stringer will be the HARSB Board member that will have the authority to vote. Board member Short was then nominated as the second District Board member for the HARSB Board.

ADJOURN

With no further business before the Board, at 10:10 a.m. Chairman Walker adjourned the meeting.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR