

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
MINUTES OF REGULAR MEETING  
MARCH 23, 2016**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:00 p.m. Board members present were Ed Short and Carole Stringer. Board members Ed Graves and Ed Burke were absent. Attorney Schmidt, Engineer Steve Cordes and Accountant Stephanie Sherman were present as representatives of the Board.

Visitors present were the Steele property owners, Realtor Laurie Frank and Jeff Bond, both representing the Steele sisters.

AGENDA/MINUTES

**Board member Stringer moved to approve the agenda for this meeting, seconded by Board member Short. The motion carried.**

**Board member Stringer then moved to approve the minutes of March 9, 2016 as prepared. Board member Short seconded the motion. The motion carried.**

ENGINEER

Steve Cordes presented Change Order #1 for the Avondale lift station.

**Board member Short moved to approve the change order, seconded by Board member Stringer. The motion carried.**

Mr. Cordes then reviewed the newsletter with the Board. Chairman Walker suggested one more picture to balance it out. Board member Stringer suggested an explanation on the ER becoming an RU. The edits will be made and the newsletter will be emailed to Board for review.

Next, Mr. Cordes discussed a complaint that was filed at the District office by a rental company regarding Accelerated Construction cutting the corner of 10301 Fairway Dr. and driving over property owners landscaping. Mr. Cordes informed the Board that it is being taken care of.

Mr. Cordes informed the Board that Avondale lift station concrete is done. He then discussed the truck bid that was put together and suggested the District put out an RFP (request for proposal) instead of going to bid. Attorney Schmidt will research the procedure for bid process versus RFP's.

## ATTORNEY

Attorney Schmidt reviewed the annexation process and discussed the changes in the forms that were made. Attorney Schmidt suggested using the cost reimbursement agreement when appropriate. Three different petitions were discussed, 100% ownership, 60% of land owners sign the petition and 30% of land area owners approval. The Steele sister would use the 100% land ownership petition.

Mr. Jeff Bond, 146 Osprey Lane, Sandpoint addressed the Board to clarify the petition and stated that it does not tell them how many lots they can have. Board member Short informed Mr. Bond that the Sewer District does not regulate how many lots they can have. The next step for the Steele sisters is to submit the petition to annex.

Next, Attorney Schmidt discussed property owned by Mr. Greene which has one ER. Attorney Schmidt stated the notice of warranty deed has a restriction to build on the property. This could be changed in the future; therefore this property would be a buildable parcel. Administrator Hagman informed the Board of a non-buildable covenant that was previously filed but may not have been recorded. Attorney Schmidt will look into this but feels this property is buildable and could benefit from the ER.

Next, Attorney Schmidt discussed capitalization fees and the City of Hayden's position to the law suit judgement.

## FINANCIAL

Stephanie Sherman reported on the financial status of the District and reviewed the invoices for payment.

**Board member Stringer moved to approve the financial report and pay the invoices.  
Board member Short seconded the motion. The motion carried.**

Ms. Sherman suggested the Board hold the budget hearing in July. Board member Stringer stated they would need to hear the HARSB budget first.

## BOARD DISCUSSIONS/APPROVALS

The sewer back up at 12801 N. Sherwood Ct. was discussed for a second time. The Board previously awarded the home owners one half of the reimbursement request they presented. The home owners have requested the entire amount of \$500.00 be paid by the District. Chairman Walker suggested the homeowners be invited to the next meeting to discuss their request in person.

The HARSB pay requests were presented to the Board for approval. The District will not reimburse HARSB for these requests, only approve them.

**Board member Short moved to approve the pay requests, seconded by Board member Stringer. The motion carried.**

The DEQ reimbursement request was presented for approval.

**Board member Stringer moved to approve the reimbursement request, seconded by Board member Short. The motion carried.**

Board member Stringer discussed the timeline for the District take- over of maintenance of the lift stations. The original time for acquiring the maintenance was May 1, 2016 however after speaking the Stephanie Oliver at HARSB, the timeline needed to be moved to April 1, 2016 to coincide with the HARSB schedule for budgeting regarding the 6 month adjustment. The District will not have an agreement in place but will use the rate schedule given to Dustin by Mr. Windram.

Board member Stringer informed the Board there was a mistake in calculating the increase to the County due to the District taking over their own maintenance. It was previously said it would cost the County \$300.00 per month more but the increase in cost is only \$3.00 a month more.

Chairman Walker stated he would like to get an agreement in place with HARSB stating what they will still be charging the District for and what they will not charge the District for. Attorney Schmidt suggested the District try using the rate schedule for now and see how it will work.

ADJOURN

With no further business before the Board, Chairman Walker adjourned the meeting at 5:20 p.m.

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Todd Walker, CHAIRMAN

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Lynn Hagman, ADMINISTRATOR