

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
JUNE 27, 2018**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 9:00 a.m. Present were Board members Short and Meany. Board member Graves was absent. Attorney Schmidt and Superintendent Jacobson were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting. Mr. Steve Shepard was present as a visitor.

AGENDA/CONSENT AGENDA

Board member Meany moved to approve the agenda and consent agenda including the minutes of June 13, 2018 and the invoices for payment. Board member Short seconded the motion. The motion carried.

CITIZEN ISSUES

Mr. Shepard addressed the Board with his concerns of a problem he had last year with a check valve. Mr. Shepard owns 9620 and 9626 Easy St. and in 2017 he reminded the Board of the problem he had with water in the bedroom. Mr. Shepard stated he had an old pump and replaced it with a new one but there was blockage in the line. The District previously denied any reimbursement for the damage.

Chairwoman Stringer directed Administrator Hagman to place this topic on the next agenda and in the meantime Superintendent Jacobson will meet with Mr. Shepard to look at what occurred. Attorney Schmidt suggested Mr. Jacobson meet with Mr. Shepard first and then if Mr. Shepard wants to still be placed on the agenda he can make that request.

ENGINEER

Steve Cordes, Welch Comer Engineers, previously distributed a spread sheet of his calculations regarding the water usage at the Hayden Lake Country Club. Attorney Schmidt felt the Board should rely on the engineer and the engineering standards. Chairwoman Stringer questioned the time frame for getting the numbers final.

Superintendent Jacobson informed the Board the Butler's shack has no toilets or sinks anymore, they have been removed. Mr. Jacobson does not feel this will make much difference in to overall usage and did suggest to Mr. Hintz that the line be capped off or concrete poured down it.

Board member Meany suggested the District get the spread sheet updated and send a letter to the Country Club informing them of the number of RU's they need. The Board agreed and instructed Chairwoman Stringer to work with Steve Cordes and Welch Comer Engineers to determine the appropriate number of RUs assessable to the Hayden Lake Country Club, using generally accepted engineering standards, and to communicate the proposed assessment of RUs to the HLCC, providing twenty days for the HLCC to respond and provide any further information for evaluation by Welch Comer Engineers so that it can determine whether any adjustments to the RU assessment determination would be appropriate (again, employing generally accepted engineering standards).

SUPERINTENDENT

Superintendent Jacobson gave a report on his activities for the last 2 weeks. He informed the Board he will be on vacation over the 4th of July and HARSB will cover the on-call.

ADMINISTRATOR

Administrator Hagman presented the 2018/2019 preliminary budget and informed the Board of the budget calendar with the budget hearing being on August 22, 2018. Chairwoman Stringer informed the Board that the HARSB monthly bill will be increased by \$2,000.00 per month.

BOARD

The Employee Contracts were previously given to the Board members with suggested changes by Superintendent Jacobson. New language will be added to the emergency response regarding purchases that need approval. The overtime was addressed and new language will be added regarding approval. A request for vacation to increase from 5 weeks per year to 6 weeks per year once you have been with the District for 15 years was discussed. Chairwoman Stringer would like to look at the overall package with the benefits. Mr. Jacobson has requested the cold weather gear be increased from \$300.00 to \$450.00 per year. Chairwoman Stringer suggested this line item be changed to clothing allowance and the Board agreed with the change in dollar amount.

The rolling over of vacation days was discussed. Presently 10 days of unused vacation time may be rolled over into the next year. Mr. Jacobson has requested the 14 days be allowed to carry over to the next year. Drug testing was discussed with Mr. Jacobson suggesting that everyone employed by the District follow the same rule and be drug tested as well. Attorney Schmidt recommended Administrator Hagman discuss the drug testing with ICRMP, the District's liability insurance carrier. Mr. Jacobson then asked about ride along, people who are not District employees riding in the District vehicles. This also was recommended to ICRMP regarding coverage.

BOARD DISCUSSION

Chairwoman Stringer reported on the HARSB meeting informing the Board that the City of Hayden will be presenting a proposal to the District regarding the take-over of H1D lift station. HARSB has presented the City of Hayden and the Airport with an agreement for maintenance in their area.

Chairwoman Stringer informed the Board that the Airport may be looking at the City of Hayden to take them over and they would like to remove themselves from HARSB. There was also discussion on the City of Hayden's land swap on the corner of Government Way and Hayden Ave. regarding the RUs associated with the property.

ADJOURN

With no further business for discussion, Chairwoman Stringer adjourned the meeting at 6:25 p.m.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR

