

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
JULY 10, 2019**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 9:00 a.m. Roll call was taken and those present were Board members Coleman, Clark and Short. Board member Meany was absent. Attorney Schmidt and Superintendent Jacobson were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting. Visitors present were Ken Windram and Stephanie Oliver, representing HARSB.

Chairwoman Stringer asked for a motion to amend the agenda to include the HARSB invoices due to financial loss and contractual obligations if not approved.

Board member Coleman moved to amend the agenda to include the HARSB invoices for approval, seconded by Board member Short. The motion carried.

AMENDED AGENDA/CONSENT AGENDA

Board member Coleman moved to approve the amended agenda and consent agenda including the minutes of June 26, 2019 and the invoices for payment with the exclusion of the United Pump bill. Board member Clark seconded the motion. The motion carried.

HARSB BUDGET PRESENTATION

Ken Windram and Stephanie Oliver gave a summary of the upcoming construction at the plant and the paying off of the leased Loader.

Chairwoman Stringer questioned the status of the maintenance agreement with the other entities. Mr. Windram stated there had been no progress regarding any decisions or signed agreements. Stephanie Oliver informed the Board the airport has signed with United Pump for their maintenance this year.

Board member Short asked how does no collection system maintenance revenue affect the budget? Ms. Oliver stated it does not save much. Chairwoman Stringer questioned if it is worth HARSB Board putting on notice that they are getting out of the maintenance business. Attorney Schmidt felt there should be a contract in place for maintenance.

Board member Short asked for a construction budget summary. Mr. Windram informed the Board by the year 2022 the tertiary treatment should be done and the timeline for design and completion was reviewed by Mr. Windram also. It will be approximately 18.8 million for the entire project.

Next, Mr. Windram discussed the solar dryer and reminded the Board this item was added after the first financial contract was done. Board member Short asked Mr. Windram how many ER's are left at the plant. Mr. Windram explained a residential connection is 6 wu's at 200 gallons per day per residence. Phase 2 of the plant will not increase ER's. Ms. Oliver stated there are 240 ER's now at HARSB.

Chairwoman Stringer asked what FCS depreciation number was and how much is contributed by each entity. Chairwoman Stringer questioned how comprehensive this figure was and would like an update.

At 10:15 a.m. Mr. Windram and Ms. Oliver left the meeting.

SUPERINTENDENT REPORT

Superintendent Jacobson reported the entire system has now been vactored and camera. Mr. Jacobson informed the Board that water had been getting into the pressure system and he feels the vaults need to be sealed. Mr. Jacobson informed the Board he purchased a smoke testing machine for I & I.

An update on the Friar Dr. line was given and Mr. Jacobson stated the road behind the condos has been re-opened. Mr. Jacobson then briefly discussed his capital improvement list and what he felt the priorities are.

HARSB INVOICE

The invoices for HARSB were presented for approval. Board member Short moved to approve the invoices, seconded by Board member Coleman. The motion carried.

BUDGET

Wages were discussed and Superintendent Jacobson requested a gym membership rather than a wage increase for Operator Rob Burns and himself. Chairwoman Stringer and the Board discussed allocation of funds. Board member Short asked Mr. Jacobson for his proposal for salary increases. Mr. Jacobson stated he would like to have Rob's wage increased by \$1.00 an hour and he would take no increase but would like a gym membership. Board member Clark is in favor of the 3% increase to wages. Chairwoman Stringer suggested budgeting the 3% increase with further discussion and decision to be made at the public hearing.

O & M rate increase was discussed and Board member Short felt the District has increased users therefore a rate increase is not needed. Board member Coleman stated the District should go by what the rate study shows.

A new pickup was discussed and Board member Coleman suggested the District look into a lease on a pickup.

BOARD DISCUSSION

The HARSB tentative budget was discussed. Board member Short moved to approve the HARSB tentative budget for FY 2019-2020 and to publish the same. Board member Coleman seconded the motion. The motion carried.

ADJOURN

With no further business before the Board, Chairwoman Stringer adjourned the meeting at 12:00 noon.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR

