

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
FEBRUARY 11, 2015**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Board members present were Ed Short, Ed Burke, Ed Graves and Carole Stringer. Attorney Mike Schmidt, Superintendent Dustin Jacobson and Engineer Ashley Williams were present as representatives of the Board. Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

Board member Stringer moved to approve the agenda for this meeting, seconded by Board member Short. The motion carried.

Board member Short moved to approve the minutes of January 28, 2015 with Attorney Schmidt's revisions. Board member Burke seconded the motion. The motion carried.

ENGINEER

Ms. Williams presented the contract for Avondale lift station design and informed the Board the survey is completed and under a separate contract. The design will be \$16,300 and the survey is \$2,500. The Board will review and the contract will be placed on the next agenda for approval.

ATTORNEY

In the LID7 update Ms. Williams informed the Board of a DEQ reimbursement reallocation of funds. The amount of the reimbursement stayed the same.

Attorney Schmidt discussed the Avondale lift station and explained he had sent correspondence to the property owner, Sonya Koss with no response from her. Contact was made with her son who explained what her circumstances were. A market analysis was done on the property for condemnation proceedings and the estimated value of the easement is \$ 1,122.00. Attorney Schmidt requested authorization to offer Ms. Koss \$2,000 to purchase the property and grant the District a construction easement. Superintendent Jacobson felt this was not enough money. Board member Burke felt Attorney Schmidt should work within the \$2,000 and \$4,000 range. Superintendent Jacobson felt it should be \$2,000 and \$5,000. Board member Short agreed with the \$2,000 to \$5,000 also. The Board directed Attorney Schmidt to work within the parameters of \$2,000 and \$5,000 in negotiations with Mrs. Koss.

BOARD DISCUSSION

The Service Agreement with the City of Hayden Lake was previously emailed to the Board with changes made by the City of Hayden Lake. The Board reviewed the agreement and suggested two more edits, delete #4 addressing on call pay and add 30 days to the termination of contract section.

Board member Short moved to approve the Services Agreement with the City of Hayden Lake with the edits made. Board member Burke seconded the motion. The motion carried.

Administrator Hagman presented the Board with information on the International Institute of Municipal Clerks conference and requested approval to attend.

Board member Burke moved to approve attendance to the conference, seconded by Board member Graves. The motion carried.

Attorney Schmidt led the discussion on the Joint Powers Agreement in preparation for the February 19th meeting. The memo from Ken Windram that was previously sent out was reviewed by the Board. The discussion included wastewater measurement regarding flow and loading and the difference this will have on the Sewer District's percentage in the plant. Also discussed were equivalent residence (ER) and wastewater unit (WU). The District would want everything based on load and flow. Ms. Williams questioned how the proportions would be determined.

Board member Stringer feels a review process needs to be in place in the Joint Powers Agreement. Attorney Schmidt recommended focusing only on the Joint Powers Agreement at the meeting on February 19th. Ms. Williams voiced her concern with the formula that will be created for the flow and load and that it is transparent so anyone could look it up and understand it. Board member Stringer asked if Attorney Schmidt could draft the issues to be discussed on the 19th and Ms. Williams break down the charts. Attorney Schmidt will draft the issues and email them out to the Board.

ADJOURN

With no further business before the Board, at 10:50 a.m. the meeting was adjourned.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR