

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
APRIL 8, 2015**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Board members present were Ed Short and Carole Stringer. Engineers Steve Cordes and Ashley Williams and Attorney Mike Schmidt were present representing the Board. Matt Dillon from Road Construction Northwest was also present. Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

Board member Stringer moved to approve the agenda, seconded by Board member Short. The motion carried.

Board member Short moved to approve the minutes of March 25, 2015 with one edit from Attorney Schmidt. Board member Stringer seconded the motion. The motion carried.

ENGINEER

Ms. Williams gave an update on the Clark House lift station and informed the Board that the fence is ready to go up. The wall at the Honeysuckle Beach lift station is going up now and the contractor is ready to start on the Wrights Park lift station.

Board member Stringer questioned Ms. Williams about the abandoning of the old Clark House lift station and what this will entail and what type of security is placed on the abandoned element. Ms. Williams explained that all of the above ground appurtenances will be removed and since this is on a hillside, the top of the wet well will be cut off and filled in to match the native soil.

Matt Dillon from Road Construction Northwest addressed the Board regarding the spill at the Clark House lift station. Mr. Dillon presented a Plan of Operations for the lift stations. The plan was drafted by United Crown Pump & Drilling and Mr. Dillon informed the Board this is the plan that will be used from now on for the primary response plan. Board member Short asked Mr. Dillon for an explanation for the Clark House spill. Mr. Dillon responded that a valve did not get closed tight enough. Mr. Dillon expressed to the Board that a lesson was learned here and will not happen again.

Board member Stringer asked Mr. Dillon to speak to the Sandy Cove spill as well. Mr. Dillon stated that the auto dialer and the alarm system, which is what they were relying on was not working properly and this was an accident at Sandy Cove. There will be a temporary service set up for the electrical and telephone now for all future projects.

Ms. Williams informed the Board there are concerns with putting the Thames Ct. lift station on a by-pass and with response time. Ms. Williams felt that it would be better to go with a larger by-pass structure rather than what is in the design. Mr. Dillon told the Board they had looked at putting in a low grade septic tank and the tank would stay there. There will be an increase in cost but not significant. The Board was in favor of this and Ms. Williams will draft a change order request for this.

Ms. Williams discussed the landscaping at the lift stations. It was suggested to eliminate the landscaping from the Road Construction Northwest contract and letting the District take care of all the landscaping. This would eliminate approximately \$22,000 from the contract amount. The Board agreed it would be easier for Dustin to take care of the work and deal with the homeowners.

Board member Stringer moved to eliminate the landscaping components from the Road Construction Northwest contract. Board member Short seconded the motion. The motion carried.

Ms. Williams discussed Change Order #7 for Wrights Park lift station. The change order is to place the valve vault below ground instead of the above ground to reduce visual impact. Ms. Williams informed the Board that the valve vault above ground will work and the cost for placing the vault below ground is about \$22,000. Chairman Walker suggested Superintendent Jacobson speak with the homeowner on the size of the vault and what the District can do to make it look good with landscaping. The Board declined the Change Order #7.

ATTORNEY

Attorney Schmidt discussed the Joint Powers Agreement and presented the agreement with edits made by Attorney Stricklin. One edit was to have no inactive users and cap fee would be paid when you are ready to hook up. Attorney Schmidt's recommendation is the District continue with our own policy in how we charge cap fees. Chairman Walker and Board member Short both feel it may be time to change our policy and charge the same way Hayden charges. Attorney Schmidt suggested getting an opinion from Attorney Danielle Quade on how it may affect the LID if we changed. Board member Stringer suggested selling 3 WU's up front and the other 3 WU's when they hook up. Attorney Schmidt felt this may be hard to keep track of and would like to have the opinion of Attorney Quade.

Attorney Schmidt informed the Board that the Easement Agreement for Mr. Woodbury regarding the Avondale lift station is done and Superintendent Jacobson will get the homeowner's signature.

ADJOURN

With no further business before the Board, the meeting was adjourned at 10:10 a.m.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR