

**HAYDEN LAKE RECREATIONAL WATER & SEWER DISTRICT
MINUTES OF REGULAR MEETING
NOVEMBER 12, 2014**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Board members present were Ed Graves, Carole Stringer and Ed Short. Engineer Steve Cordes and Superintendent Dustin Jacobson were present as representatives of the Board. Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

Board member Stringer moved to approve the agenda, seconded by Board member Graves. The motion carried.

Board member Stringer then moved to approve the minutes of October 22, 2014. Board member Graves seconded the motion. The motion carried.

ENGINEER

Steve Cordes informed the Board that the work on Sandy Cove has been started. Board member Stringer questioned if the GIS system is being updated as this work is being done and as errors in the system are found. Mr. Cordes replied that it was.

Mr. Cordes addressed the Clark House and informed the Board there is a lot of digging going on there for the retaining wall. Mr. Cordes referred to change order #1 and reminded the Board this change order was to delete the early milestone for completion.

Mr. Cordes asked the Board for Superintendent Jacobson or Chairman Walker to have authority for approval of small things that will come up during construction. Board member Graves suggested paying for the change orders from the District budget so it won't come out of the LID.

Change Order #2 in the amount of \$390.00 was discussed. The change order is for modifications to the wet well at Sandy Cove.

Board member Stringer moved to approve the change order, seconded by Board member Graves. The motion carried.

The Board discussed allowing Superintendent Jacobson the authority of authorizing up to \$10,000 and anything over this he would refer it to Chairman Walker or Administrator Hagman.

Board member Stringer felt that \$5,000 would be enough and then refer to the Chairman or Administrator.

Board member Stringer moved to allow Superintendent Jacobson to approve up to \$5,000 for LID incidentals and anything over this he is to seek additional confirmation with Chairman Walker or Administrator Hagman which would be allowed to approve up to \$10,000 for any increase. Any decrease up to \$10,000 Mr. Jacobson will have the authority to approve. Board member Graves seconded the motion. The motion carried.

SUPERINTEDENT REPORT

Mr. Jacobson reported there is a problem with his vehicle and it is in the shop being looked at.

Mr. Jacobson informed the Board that Chairman Walker attended the City Council meeting and the Council has approved the lot line adjustment however, the Council would rather have the building built and then they will do the lot line adjustment as needed. Mr. Jacobson requested permission to clear the trees and prep the site for the building.

The Board reviewed the building and Board member Stringer questioned what the lean-to would be used for. Superintendent Jacobson replied he would store the trailer under the lean-to as well as man- hole lids. The Board is in favor of the shop.

Board member Graves moved to authorize Mr. Jacobson to clear the land and to do the sewer and water lines as the budget allows. Board member Stringer seconded the motion. The motion carried.

BOARD DISCUSSION

Chairman Walker suggested rescheduling the regular meeting for November 26th to Tuesday, November 25, 2014 at 4:00 p.m.

Board member Short moved to reschedule the meeting, seconded by Board member Graves. The motion carried.

ADJOURN

With no further business before the Board, at 9:35 a.m. the meeting was adjourned.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR

