

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
JULY 21, 2009**

CALL TO ORDER

Chairman House called the meeting to order at 5:00 p.m. Board members present were Dave Weinstein, Tom DePew, and George Anderl. Also present were Larry Comer, Mike Schmidt and Dustin Jacobson as representatives of the Board. Lynn Hagman recorded the minutes of the meeting.

AGENDA

Board member DePew moved to approve the agenda, seconded by Board member Weinstein. The motion carried.

Ken Thompson was present by speaker phone. Mr. Thompson reviewed the preliminary budget for FY 2009/2010. Mr. Thompson pointed out that the debt service will show the bond sale in this budget and there are no water funds in this budget. **Board member DePew moved to approve the preliminary budget and publish notice for public hearing on the budget, seconded by Board member Sewell. The motion carried.**

Invoices for payment were reviewed. Board member Sewell moved to approve the invoices for payment, seconded by Board member DePew. The motion carried.

The Board reviewed the minutes of July 8, 2009 and Board member DePew moved to approve the minutes. Board member Anderl seconded the motion. The motion carried.

Dustin Jacobson briefly explained an issue with a citizen wanting to build over the easement on Northwood Dr. Mr. Schmidt has requested to be on the agenda for a later date to discuss this issue.

ATTORNEY REPORT

Mike Schmidt informed the Board that the Meadow Wood easement has been drafted along with the warranty deed. Larry Comer should have the conditional use permit from the County on the lift station in the next few days. Dustin Jacobson will do the recording of the documents.

The Knife River contract has been executed and work will proceed after the new bond is in place. Shari McDonald from Welch Comer is working on the bonds and Mr. Schmidt informed Mr. Comer that only preliminary work should be done without the bond in place.

FCS letter has been sent to the FCS Group and copied to Mr. Ken Windram at HARSB. There has been no response to date. Attorney Schmidt felt that the dialog needs to keep going and the District's requests need to be met.

ENGINEER REPORT

Larry Comer presented the LID6 budget summary to the Board. Mr. Comer stated that he would like to email the summary to the consortium as a status report.

The calculations for John Beutler's ER's were discussed and Mr. Comer explained the \$1,400 credit that was going to be given. The Board felt that the credit shouldn't be given until the line is in and the District takes it over. Larry Comer suggested emailing the budget status report as it is now and the Board can decide about the \$1,400 credit later. Mr. Comer also suggested a footnote at the bottom of the report regarding the credit. The Board agreed the report will show the full \$9,000 per ER with no credit.

Mr. Comer then presented an updated 2010 Capital Improvement Plan with the revisions from the previous meeting. The Codifying was changed from \$5,000 to \$2,500. Board member Sewell moved to approve the new Capital Improvement Plan for 2010, seconded by Board member DePew. The motion carried.

FIELD SUPERINTENDENT REPORT

Dustin Jacobson reported that the English Pt. lift station needed a conditional use permit from the County. The County has now said that they will waive this permit, however, they have not approved the site disturbance permit. Larry Comer will make the needed changes and re-submit.

Mr. Jacobson then reported the lift stations plans being approved by Welch Comer. Mr. Jacobson also reported several mistakes made at the Falls at Hayden project. Some of the problems have been no caution tape over the pressure sewer line, manholes not being grouted properly and there have been no regular construction meetings held. Larry Comer suggested he come to the next construction meeting and discuss these problems. The Board felt that if there are any more problems, then Mr. Comer should take over the inspections. Mr. Jacobson stated that the pipe is properly placed and the storm water is good, they are just not reading the plans.

DELINQUENT ACCOUNTS

Administrator Lynn Hagman presented the list of delinquent sewer O & M accounts and LID accounts to the Board and requested these accounts be turned over to the County tax rolls for collection. **Board member DePew moved to approve the certification to the County tax rolls. Board member Weinstein seconded the motion. The motion carried.**

The District's ER buy back policy was briefly discussed and direction was give to Mrs. Hagman to follow the District policy.

CANTERBURY COVE ACCESS

Chairman House discussed the Canterbury Cove access to the lift station there and informed the Board that it is very dangerous. The HARSB staff has been told that they are not to back down that road at anytime. New infrastructure will be in place by the next HARSB meeting.

Chairman House informed the Board that he had discussed budget with Mayor Morris and it was decided that there would be no COLA increase.

ADJOURN

With no further business before the Board, at 6:10 p.m. Board member DePew moved to adjourn, seconded by Board member Anderl. The motion carried.

Kenneth Sewell, SECRETARY

Lynn M. Hagman, ADMINISTRATOR