

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
MINUTES OF REGULAR MEETING  
AUGUST 27, 2008**

CALL TO ORDER

Chairman House called the regular meeting to order at 4:00 p.m. Board members present were Tom DePew, George Anderl, Ken Sewell and Dave Weinstein. Dustin Jacobson and Administrator Lynn Hagman were also present.

EXECUTIVE SESSION

**Board member Ken Sewell moved to recess to executive session per ID code 67-2345 (b) to discuss personnel. Board member DePew seconded the motion. A roll call vote was taken; Board members Weinstein, "aye", DePew, "aye", Sewell, "aye" and Anderl, "aye". The motion was unanimously carried.**

Present in executive session were Chairman House, all Board members, Dustin Jacobson and Lynn Hagman. Following some discussion, Chris Seward was asked to join the executive session.

**At 5:00 p.m. the Board reconvened to regular session.**

Board member George Anderl excused himself from the meeting.

Ken Thompson, Attorney Mike Schmidt, Nisha Miaini from Welch Comer and Mike Galante from N.K.W.D. joined the meeting.

GEM SHORES/HAYDEN HAVEN UPDATE

Mike Galante addressed the Board with an update on the take over of the Gem Shores/Hayden Haven water system. Mr. Galante presented a proposed schedule from September 1, 2008 to October 1, 2008 to complete the take over and has also presented a Resolution of Election held on August 5, 2008. The Resolution was adopted by N.K.W.D. on August 7, 2008 to validate the election. There were 15 voters and 15 in favor of the annexation. The Resolution along with a map will be filed with the Idaho State Tax Commission.

Mike Schmidt informed the Board that an Order entered by the District Court will be needed to state that the HLRWSD will still maintain authorization over the sewer, but not have any taxing authority for water services.

Mr. Galante presented a joint newsletter to the citizens of Gem Shores/Hayden Haven and asked for comments from the Board. Mr. Schmidt insisted that the news letter not go out until the transfer agreement is approved between the two entities.

The Board will give their comments to Mr. Galante on the newsletter by September 3<sup>rd</sup> and the Board will review the transfer agreement on September 10<sup>th</sup> at the regular 9:00 a.m. workshop meeting.

Mr. Galante then asked the Board if at the conclusion of the Lancaster project, if Dustin Jacobson and Board members along with other Board members from NKWD and Lakes Highway District could meet to discuss infrastructure and possible revenue bonds for repairs in Avondale. Mr. Galante suggested meeting in September or October as a Planning Commission for 2010 projects. Board member Dave Weinstein volunteered to sit on this committee.

## AGENDA

**Board member Ken Sewell added his report from City of Hayden to the agenda. Board member Weinstein moved to approve the agenda with this addition, seconded by Board member Sewell. The motion carried.**

## MINUTES

The minutes of July 23, 2008 and August 7, 2008 were reviewed by the Board. Following a couple of corrections, **Board member DePew moved to approve the minutes, seconded by Board member Weinstein. The motion carried.**

## FINANCIAL REPORT

Ken Thompson reported on the finances of the District. The Gem Shores/Hayden Haven users will pay approximately \$6.50 per month until the loan is paid off. Invoices were reviewed and Chairman House questioned the \$8,400.00 to Panhandle Health District for the study done at Yellow Banks. Chairman House would like to confirm with Larry Comer if the study was done before the payment is made. **Board member DePew moved to approve the financial report and pay the bills excluding the payment of \$8,400 to PHD. Board member Weinstein seconded the motion. The motion carried.**

## LEGAL

Attorney Mike Schmidt discussed the Kootenai County site disturbance policy. Mr. Schmidt informed the Board that he had met with Pat Braden from the County who felt the Sewer District was going beyond their authority. The County will take the District's input but will not deputize. The Sewer District Board can take this issue up with the County Commissioners if they want.

Dustin Jacobson voiced his concern with awarding the next bid without having the easements in place for Meadow Wood. Mr. Schmidt said there were two acceptable options to get the easements and either option would present only minimal challenge. Chairman House felt that no award should be done until the easements are obtained.

## PAY REQUESTS & TASK ORDER

Administrator Lynn Hagman presented pay request #3 on the Lancaster sewer project in the amount of \$ 103,889.38 and pay request #1 on the Strahorn sewer project in the amount of \$ 20,527.60. A task order was also presented for general services from Welch Comer on the Strahorn sewer improvements construction phase. Following a brief discussion, **Board member Sewell moved to approve the two pay requests and the task order. Board member DePew seconded the motion. The motion carried.**

## BUDGET ORDINANCE

Following a review of the Appropriations Ordinance for the FY 2008/09 budget, **Board member Sewell moved to adopt Ordinance 08-01 by Title only. Board member DePew seconded the motion. A roll call vote showed; Board member Weinstein, “aye”, member DePew, “aye”, member Sewell, “aye”. Board member Anderl was absent. The motion carried.**

**Board member DePew then moved to adopt Ordinance 08-01 under the suspension of the rules requiring three readings of the Ordinance. Board member Weinstein seconded the motion. A roll call vote showed; Board member DePew, “aye”, member Sewell, “aye” and member Weinstein, “aye”. The motion carried.**

**Board member DePew then moved to adopt Ordinance 08-01 as presented, seconded by Board member Sewell. The motion was unanimously carried.**

## ENGINEER

Nisha, from Welch Comer reported on the S. Lancaster project, informing the Board that they are working with Lakes Highway District on road issues such as drainage. School Districts have been notified regarding bus routes and they are working with property owners on location of sewer stubs. Chairman House reminded Nisha and Dustin that no work will be permitted after October 1, 2008

## CITY OF HAYDEN REPORT

Board member Ken Sewell reported that the City of Hayden will be continuing their discussion on Hayden Canyon.

## SUPERINTENDENT REPORT

Dustin Jacobson informed the Board of an application to the County for a variance request on a convalescent home which already exists with 13 beds and they are only being charged for one ER. Their variance request is to add 3 more beds. The Board asked Dustin, Lynn and Mike Schmidt to look into this matter.

EXECUTIVE SESSION

**At 6:40 p.m. Board member Weinstein moved to recess to executive session per ID Code 67-2345 (a) to discuss personnel matters. Board member Sewell seconded the motion. A roll call vote was taken; Board member Sewell, “aye”, member Weinstein, “aye” and member DePew, “aye”. Board member Anderl was absent. The motion carried.**

Chairman House and Board members Weinstein, DePew and Sewell as well as Lynn Hagman, Dustin Jacobson and Mike Schmidt were present in the executive session.

At 7:20 p.m. the Board reconvened to regular session.

**Board member Weinstein moved to approve an increase for Laurie Robb in the amount of \$1.00 per hour effective August 1, 2008. Board member Sewell seconded the motion. The motion carried.**

**With no further business to discuss, Board member Sewell moved to adjourn at 7:25 p.m., seconded by Board member DePew. The motion carried.**

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Kenneth Sewell, SECRETARY

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Lynn M. Hagman, ADMINISTRATOR