

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
MINUTES OF REGULAR MEETING  
SEPTEMBER 24, 2014**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:00 p.m. Board members present were Ed Burke, Ed Graves and Carole Stringer. Board member Ed Short was absent. Superintendent Jacobson, Engineer Ashley Williams, Attorney Mike Schmidt, Accountants Ken Thompson and Stephanie Sherman were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

**Board member Burke moved to approve the agenda for this meeting, seconded by Board member Stringer. The motion carried.**

**Board member Stringer moved to approve the minutes as prepared, seconded by Board member Burke. The motion carried.**

ENGINEER

Ashley Williams informed the Board that there had been a pre-construction meeting and there are some scheduling concerns. Mrs. Williams informed the contractor that the District wants to get Sandy Cove and Pt. Hayden lift stations done this fall. They will be starting the first of October.

ATTORNEY

Attorney Schmidt informed the Board that he had received the interim financing documents from Hawley Troxell law firm and has reviewed them. They will be ready for signatures on October 1, 2014.

ACCOUNTANT

Ken Thompson reviewed the financial report and invoices for approval.

**Board member Burke moved to approve the financial report and pay the invoices. Board member Stringer seconded the motion. The motion carried.**

Board member Graves questioned Superintendent Jacobson on the proposed shop building.

Superintendent Jacobson replied that he has done his research and it is now in the Chairman's hands. Chairman Walker informed the Board that he will now have to go before the City Council and present the project.

Mr. Thompson discussed LID4 and informed the Board that the last billing has been sent. The District will continue to receive payments from N. Kootenai Water District for the system.

Mr. Thompson then reviewed the 11/30/12 audit and informed the Board that the 11/30/13 audit is almost done. Board member Stringer requested the approval of the audit be continued to the next meeting so the Board could have a chance to look at it.

Attorney Schmidt informed the Board that Administrator Hagman had given him a couple of letters from DEQ that he has passed on to Ken Thompson.

#### BOARD

Three HARSB pay requests were presented to the Board for approval.

**Board member Stringer moved to approve all three, seconded by Board member Burke. The motion carried.**

The DEQ pay request was presented to the Board. Chairman Walker informed the Board he had reviewed the request.

**Board member Burke moved to approve seconded by Board member Graves. The motion carried.**

Board member Stringer reviewed the HARSB report and informed the Board that the evaluation of surplus at HARSB reflects the District will have a larger refund than last year. Chairman Walker stated that HARSB project is going well and is on schedule.

Board member Stringer requested the minutes and agenda be posted to the web site on a timely basis. Administrator Hagman replied the agenda and minutes will be posted as soon as possible to the web site.

#### ADJOURN

At 4:40 p.m. Chairman Walker adjourned the meeting.

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Todd Walker, CHAIRMAN

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Lynn Hagman, ADMINISTRATOR

