

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
MAY 10, 2017**

CALL TO ORDER

Chairwoman Stringer called the Board meeting to order at 9:00 a.m. Board members present were Ed Short, Ed Burke and Bill Meany. Board member Burke was absent. Attorney Schmidt, Ashley Williams and Superintendent Dustin Jacobson were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

Visitors present at the meeting were Lisa Biondo, representing Mr. Stackow and Russell Johnson.

AGENDA/MINUTES

Board member Burke moved to approve the agenda, seconded by Board member Meany. The motion carried.

Board member Burke then moved to approve the minutes of April 26, 2017 as presented. Board member Meany seconded the motion. The motion carried.

It was brought to the attention of the Board by Ashley Williams that the woman who spoke at the public hearing on the rate schedule was Patricia Ohop.

CITIZENS

Lisa Biondo, representing Mr. Stackow, 2377 E. Packsaddle addressed the Board regarding the number of RU's Mr. Stackow owns. Ms. Biondo explained the house was selling and she felt Mr. Stackow was being charged for an RU on a property that had been split between two other people and was no longer a buildable lot. Administrator informed the Board the parcel Ms. Biondo is referring to was not assessed. Mr. Stackow owns two RU's on the parcel that his home sits on which is outside the District and he was assessed for two RU's as a non-District customer.

Chairwoman Stringer explained the period of time for objections has passed. Board member Short informed Ms. Biondo the second capacity has value. The District is working on an agreement to be able to sell RU's to the City of Hayden.

Next, Russell Johnson, 10851 N. Canterbury Cove spoke to the Board about his two RU's. Mr. Johnson is requesting the District take one of the RU's back since he has no need for it.

Attorney Schmidt explained to Mr. Johnson he is legally responsible to make the payments on both RU's. Mr. Johnson's appeal was not done in a timely manner and the District would have to pay for the upgrade and this would cause budget restraints. Attorney Schmidt explained the District is looking at a way to sell extra RU's to the City of Hayden. Board member Short informed Mr. Johnson that the process for this has been started, HARSB legal counsel is reviewed the possibility.

Chairwoman Stringer assured Mr. Johnson that if they are able to sell RU's to the City of Hayden, the District will contact him to take his extra RU.

Mr. Johnson felt there may be a conflict of interest with HARSB regarding the RU's and selling them back. Chairwoman Stringer explained there would need to be changes to the JPA (Joint Powers Agreement). Mr. Johnson asked if he could sell his extra RU to someone else. Attorney Schmidt replied he could not, the RU goes with the land, it is not a commodity and the District needs to keep track of the RU's. Mr. Johnson felt this was grossly unfair and asked if he purchased a new piece of property that did not have an RU associated with it, would he be able to transfer his extra RU to that piece of property. Board member Short replied this situation has not come up before but the Board would be willing to look at that.

RESOLUTION 2017-03

Board members reviewed Resolution 2017-03, a resolution updating the proposed rate increase on O&M and Cap Fees and approving other fees as listed. There were no citizens present to speak on the new rate schedule.

Board member Burke moved to adopt Resolution 2017-03 as presented. Board member Meany voiced his approval of the rate increase as did Board member Short. Board member Meany seconded the motion. A roll call vote was taken; Board member Meany, "aye", Board member Short, "aye" and Board member Burke, "aye". The motion was unanimously carried.

ATTORNEY

Attorney Schmidt discussed the list of non-District customers that have not yet paid their assessment for the upgrades. There are eight customers who have not paid and Attorney Schmidt suggested a letter from him be sent to them. Board member Burke was in favor of a letter being sent. Board member Short questioned a financial hardship. Attorney Schmidt felt it should be equal across the board and may need to be more forceful.

SUPERINTENDENT REPORT

Superintendent Jacobson discussed a letter previously sent out to the Board regarding septic tanks in the District. Mr. Jacobson stated the septic tanks need to be brought up to District standards so they are not contributing to the infiltration of the system. Mr. Jacobson informed the Board that at this time there are no requirements for septic tanks, Panhandle Health District only has recommendations for people to go by.

Attorney Schmidt felt there would be no problem if the District wanted to take on pumping the septic tanks. Mr. Jacobson would first like to educate the people who have them and let them know when they need to be pumped. Board member Short questioned if Mr. Jacobson could find out which areas have the most infiltration problems and possibly sending them a letter first. Mr. Jacobson requested the Board allow him and Chris Seward go door to door and educate the homeowners who may or may not even know they have a septic tank. Chairwoman Stringer suggested starting in the areas where there are known problems and educate.

Attorney Schmidt suggested a pilot study with 5 homes and then report back to the Board. Mr. Jacobson would like to educate and help people find their tanks this year. Board member suggested he pick 20 homes and report back to the Board.

BOARD DISCUSSION

Chairwoman Stringer discussed the scheduling for the 2015 and 2016 audits, to be done simultaneously. The Board will need to request a proposal from Magnuson McHugh and Ben Johnson will work with them.

Chairwoman Stringer discussed external communications by staff and felt there needs to be some sort of protocol for certain communications before they leave the office. Board member Burke agreed the communication with the Country Club regarding the sewer line being put in was not good. Chairwoman Stringer felt there should be two people looking at things before they leave the office.

Next, Chairwoman Stringer discussed cross training between staff and suggested a list of skills showing what each one does. Succession planning was also discussed with Chairwoman Stringer pointing out that the Board may need to appoint a new Chairman and HARSB representative after the election on May 16, 2017.

ADJOURN

With no further business before the Board, at 11:15 a.m. Chairwoman Stringer adjourned the meeting.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR