

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
MARCH 8, 2017**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 9:00 a.m. Board members present were Ed Graves and Bill Meany. Attorney Schmidt, Engineer Williams and Superintendent Jacobson were present as representatives of the Board. Visitors present were Dick and Lyn Pelton and Mr. Wood. Administrator Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

Board member Graves moved to approve the agenda, seconded by Board member Meany. The motion carried.

Board member Meany moved to approve the minutes of January 25, 2017, February 8, 2017 and February 22, 2017. Board member Graves seconded the motion. The motion carried.

CITIZEN ISSUES

Mr. David Wait was on the agenda and not present at the meeting.

Dick Pelton, 12261 Kensington Ave. Mr. Pelton has asked for relinquishment of one RU on a parcel that had a duplex on it. Mr. Pelton explained to the Board the duplex was converted into a single family dwelling and therefore does not need two RU's. Mr. Pelton also stated he has plans to tear this dwelling down to have a vacant lot.

Dustin Jacobson, District Superintendent informed the Board he had reviewed the property and the County does permit a duplex on this property.

Lyn Pelton stated the County would not allow improvements or changing of the structure as a duplex so they wanted to move forward with the plan to convert to single family dwelling. Mrs. Pelton was under the impression they had listed the RU for sale some months ago, however there was not documents to show this. There is only one water connection for the property.

Chairwoman Stringer noted that the tax assessment from the County shows the parcel is zoned multi-family and therefore this is not consistent with single family. Mr. Pelton felt the City was the one prohibiting the use as a duplex.

J. William Wood, 11500 N. Avondale Loop presented information explaining Lot 34, he owned, Lot 36 Mr. Nicholson owned and the two were in the process of purchasing Lot 35, which is a vacant lot. Mr. Wood stated he has been to the County to do a lot line adjustment so he and Mr. Nicholson would each own one half of Lot 35. The closing on the purchasing of this lot will be April 29, 2017 so he will miss the deadline of March 14th for relinquishment of the RU associated with Lot 35.

Ms. Williams said a signed agreement would be adequate per Attorney Danielle Quade. Vivian Hays Living Trust is the owner of the lot and the RU, therefore the Trust is the person to fill out some sort of relinquishment request form.

The Board discussed David Wait and his request to relinquish one RU. His home is built across both lots and he has two assessments. His request will be addressed on March 15, 2017 at the special meeting.

The Board discussed Mr. Pelton's request to relinquish one RU and the benefit of this RU. Board member Graves felt he would need to re-zone the parcel.

Attorney Schmidt will draft a request for relinquishment form to send to all who are disputing their number of RU's.

ENGINEER

Ms. Williams discussed options for the Assessment Notice. Suggestions were ½ sheet post card on bright card stock paper or stuffing the envelopes. With a short timeline to get the notices out Ms. Williams suggested the post card method. The Board agreed.

Ms. Williams discussed easements and land in the CAP fee and suggested this would be a good time to map them and quantify what we have.

The DEQ request for reimbursement was presented to the Board.

Board member Meany moved to approve the request, seconded by Board member Graves. The motion carried.

Chairwoman Stringer informed the Board she spoke with Ben Johnston and he is almost ready to hand off information to Magnuson McHugh for the audit.

ATTORNEY

Attorney Schmidt briefly discussed the CAP fee litigation regarding the City of Hayden and the ruling that was handed down. An executive session for the next agenda was suggested for further discussion.

SUPERINTENDENT

Dustin Jacobson presented a report on storm water infiltration and informed the Board he is still working on detecting where it is coming from.

BOARD DISCUSSION/APPROVAL

A new fee schedule was discussed with the increase of CAP fees and O&M fees. Board members discussed a new fee for Plan Review fee as well as a separate fee schedule for the non-District customers. The separate fee schedule would be a new fee and would require a public hearing.

Chairwoman Stringer set the public hearing date for the new fee schedule for the non-District customers for March 22, 2017.

Chairwoman Stringer questioned if the Board would need to send out an RFQ (request for quotes) or RFP (request for proposal) for a new accountant. Attorney Schmidt suggested the RFP be published as well as sent out to a number of Accountants/Accounting Firms. Chairwoman Stringer felt the District may just need accounting support.

ADJOURN

With no further business before the Board, at 12:15 p.m. Chairwoman Stringer adjourned the meeting.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR