

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
JUNE 13, 2018**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 9:00 a.m. Board members present were Ed Short, Ed Graves and Bill Meany. Attorney Schmidt and Superintendent Jacobson were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

One visitor was present to address the Board.

AGENDA/CONSENT AGENDA

Board member Meany moved to approve the agenda and consent agenda including the minutes of May 23, 2018, the invoices for payment and the financial report. Board member Graves seconded the motion. The motion carried.

CITIZEN ISSUES

Mr. Leo Simpson, 6671 E. Deep Shadow Ln. addressed the Board regarding the Board vacancy informing the Board he had submitted an application. Mr. Simpson discussed his past careers, professor and chemical engineer and stated he is not employed at this time. Mr. Simpson voiced his concern with the development on English Pt. Rd. and the possible chemicals that may be going into the lake from runoff.

Chairwoman Stringer explained the process for filling a Board vacancy.

SUPERINTENDENT REPORT

Superintendent Jacobson reported he had received the water usage for the Hayden Lake Country Club and informed the Board Avondale Irrigation has permission from the Country Club to release the usage information through the end of 2018.

Chairwoman Stringer asked how the usage penciled out in terms of ER's. Mr. Jacobson stated he needed some parameters to calculate it. Chairwoman Stringer discussed excluding the irrigation usage and questioned the Board on their thoughts of giving this information to Welch Comer Engineers to review and calculate. Board member Graves informed the Board there has been no discussion at the Country Club regarding water usage.

Superintendent Jacobson reminded the Board we were going to wait one year and then review the usage. Chairwoman Stringer explained that someone else is paying their bill every day we don't correct the ER's for the O&M billing. Attorney Schmidt suggested an agreement for the O&M for now with a review of usage at a later date or in one year a re-evaluation will be done. Attorney Schmidt agreed with Chairwoman Stringer in turning over the usage data to Welch Comer Engineers for engineering standards regarding the calculation. Superintendent Jacobson felt the District needed to use more numbers. Board member Meany suggested Mr. Jacobson make a proposal to the Country Club.

Attorney Schmidt felt that Welch Comer Engineers should work with the numbers. Chairwoman Stringer directed Superintendent Jacobson to draft a proposal and present it to the Country Club.

Superintendent Jacobson asked the Board how to calculate the ER's. Board member Short directed Mr. Jacobson to recite the JPA agreement for what an RU/ER is. Attorney Schmidt suggested Welch Comer Engineers receive the water data and he will work with Mr. Cordes. The Board was in favor of this and Mr. Jacobson will send the date to Attorney Schmidt and Mr. Cordes.

Next, Mr. Jacobson reported the new hire, Rob Burns is working out well and he has gone out on locates and more recently a sewer repair. Mr. Jacobson explained what the repair was and that it would be a costly one due to not being able to find our line.

The return on the new maintenance truck was discussed and with the help of Attorney Schmidt it was suggested that the cost saving of the District doing its' own maintenance was approximately \$79,000. Superintendent Jacobson then reported on the landscaping update for Forest Ridge lift station.

BOARD

Chairwoman Stringer discussed the Board vacancy and Board members Graves and Meany both asked to keep the application deadline open for a few more days because they have someone who may be interested. Chairwoman Stringer stated Monday, June 18, 2018 will be the deadline. Interviews will be done by Board members Ed Graves and Bill Meany. A recommendation will be brought to the Board at the July 11, 2018 meeting.

Next, employee contracts were discussed and Chairwoman Stringer suggested a memorandum of understanding (MOU) be done with the Administrator. Board member Graves discussed the work order management he has been researching.

New employee, Robert Burns joined the meeting and was introduced to the Board.

ADJOURN

With no further business before the Board, at 11:20 a.m. Chairwoman Stringer adjourned the meeting.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR