

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
MINUTES OF REGULAR MEETING  
JULY 26, 2017**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 4:00 p.m. Board members present were Ed Short, Ed Burke, Ed Graves and Bill Meany. Attorney Schmidt, Engineer Ashley Williams and Superintendent Jacobson were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

**Board member Burke moved to approve the agenda for this meeting, seconded by Board member Graves. The motion carried.**

**Board member Burke then moved to approve the minutes of July 12, 2017, Board member Graves seconded the motion. The motion carried.**

ATTORNEY

Attorney Schmidt informed the Board the motion has been filed for the District name change. Attorney Schmidt had no follow up on the Hayden Lake County Club letter. It was discovered the letter did not go out when expected due to a miscommunication so the letter was then sent out on Thursday, July 27, 2017.

ENGINEER

Ashley Williams presented the renewal contract for ArcGIS and informed the Board it is the same as last year. Ms. Williams felt new developers should be required to give the District GIS information or do a cost reimbursement to have Welch Comer do the work.

**Board member Meany moved to approve the ArcGIS contract, seconded by Board member Graves. The motion carried.**

SUPERINTENDENT

Superintendent Jacobson informed the Board he had met with Tri-State Consulting Engineers regarding the Steele property. They have asked to be placed on the next agenda to discuss the plans for the property. Mr. Jacobson informed the Board they will need a will serve letter from the District.

Mr. Jacobson informed the Board the smoke testing was complete for the District and not much was found. Big Sky has fixed the lift station tops with a concrete cap.

## ADMINISTRATOR

Administrator Hagman presented the invoices for payment and pointed out the Welch Comer bill reflected the invoices from April, 2017 as well as June. Ms. Williams asked to look at the bill and felt the April bill was sent to DEQ for reimbursement also. Chairwoman Stringer asked the payment to be held until further research could be done.

**Board member Graves moved to pay the invoices and to hold the Welch Comer invoice. Board member Meany seconded the motion. The motion carried.**

Administrator Hagman reviewed the financial report with the Board informing them little money is being spent at this time.

**Board member Graves moved to approve the financial report, seconded by Board member Meany. The motion carried.**

Next, Administrator Hagman reviewed the proposed budget for FY 2017-2018. The included wage increase of 3% was discussed but not decided at this time. Administrator Hagman explained this was the tentative budget and once it is approved you cannot increase the budget. Chairwoman Stringer suggested approving the tentative budget with the wage increase included for publication purposes.

Board member voiced his concern of ICRMP covering the District against fraud since the Administrator is not a District employee. Administrator Hagman explained she was covered and ICRMP does address fraud. Chairwoman Stringer asked Administrator Hagman to forward the ICRMP Policy to Attorney Schmidt for review.

**Board member Graves moved to approve the tentative budget for FY 2017-2018 as presented. Board member Burke seconded the motion. The motion carried.**

Administrator Hagman then presented the list of delinquent accounts to be certified to the County tax rolls.

**Board member Burke moved to approve the list to be certified, seconded by Board member Graves. The motion carried.**

## BOARD DISCUSSION/DECISIONS

Chairwoman Stringer discussed the HARSB proposed budget and felt the Board did not need to have Ken or Stephanie give a presentation. Chairwoman Stringer asked for an approval of the budget.

**Board member Burke moved to approve the HARSB budget, seconded by Board member Meany. The motion carried.**

Chairwoman Stringer asked for approval of the abstract of votes from the May 16, 2017 election.

**Board member Burke moved to approve the abstract of votes, seconded by Board member Meany. The motion carried.**

The HARSB report was given by Board member Short. Member Short stated HARSB has elected not to do anything with the amendment to the JPA that was proposed by this District. The HARSB Board made the decision to return excess funds to the entities.

ADJOURN

With no further business before the Board, at 5:05 p.m. Chairwoman Stringer adjourned the meeting.

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Carole Stringer, CHAIRWOMAN

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Lynn Hagman, ADMINISTRATOR