

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
JULY 25, 2018**

CALL TO ORDER

Chairwoman Stringer called the meeting to order at 4:05 p.m. Board members present were Ed Short (by telephone) and Bill Meany. Attorney Mike Schmidt, Superintendent Jacobson and Engineer Steve Cordes were present as representatives of the Board. Ken Windram from HARSB was present as a visitor. Administrator Hagman recorded the minutes of the meeting.

AGENDA/CONSENT AGENDA

Board member Meany moved to approve the agenda and consent agenda including the invoices for payment and the July 11, 2018 minutes. Board member Stringer seconded the motion. The motion was carried.

HARSB BUDGET

Chairwoman Stringer informed the Board there had been three edits to the HARSB budget and asked Mr. Windram to explain them. Mr. Windram stated a 2% COLA was added, purchases of surplus property was lowered and additional funds in legal.

Board member Meany moved to approve the HARSB budget, seconded by Board member Ed Short. The motion carried.

ATTORNEY

Attorney Schmidt discussed the H1-D easement and informed the Board it was ready to be put on the next agenda for approval. Adding language for no parking signs was discussed and Attorney Schmidt will look into this.

ENGINEER

Steve Cordes reviewed the last 3 years of water usage for the Hayden Lake Country Club and his conclusion is they need 37.21 ER's. This number was derived at using the generally accepted engineering standards for reaching an assessment.

Chairwoman Stringer felt the District needs to make a demand and present the findings on a certain date and then present a bill for the CAP fees due and start billing the O & M accordingly. The District can give them some time to debate the findings if they choose to. Chairwoman Stringer will work with Attorney Schmidt and Steve Cordes to draft a letter to the Hayden Lake Country Club. Board members Short and Meany agreed with Board member Meany moving to send the Country Club a letter with the findings, seconded by Board member Short. The motion carried.

SUPERINTENDENT REPORT

Superintendent Jacobson reported on Mr. Shepard's home on Easy St. and informed the Board the pressure line increased pressure and increased flow on Easy St. when tested. Mr. Jacobson recommended larger air release and a new pump that pressurized the downhill slope.

BUDGET

Administrator Hagman reviewed the 2018-2019 FY budget. Chairwoman Stringer informed the Board the District would not be getting as large of a refund this year. Administrator Hagman felt the line item where these funds would go should be less and a carryover should be budgeted to compensate for this loss in revenue. Chairwoman Stringer stated the Board needed to decide if we wanted to get the refund payment from HARSB.

Board member Meany moved to inform HARSB the District would like the refund payment. Board member Short seconded the motion. The motion carried.

Board member Meany then moved to approve the Sewer District tentative budget for FY 2018-2019, seconded by Board member Short. The motion carried.

EMPLOYEE CONTRACTS

Attorney Schmidt previously emailed the draft contracts to the Board and staff for review. Chairwoman Stringer made some grammatical edits to the contracts. Administrator Hagman was directed to insert the changes and place the contracts on the August 8th agenda for approval.

BOARD VACANCY

Board member Meany discussed the interviews he and Board member Short did for the Board vacancy. There were three applicants, Ken Sewell, Barb Neal and Michael Clark. It is his and Board member Short's recommendation to appoint Michael Clark. Chairwoman Stringer asked that a letter be sent to the other two applicants thanking them for their time.

Board member Meany moved to appoint Michael Clark to the Board until the next general election, seconded by Board member Short. The motion carried.

EXECUTIVE SESSION

At 5:20 p.m. Board member Meany moved to recess to executive session per ID Code 74-206 (1) (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation regarding Mr. Shepard. Board member Short seconded the motion. A roll call vote showed: Board member Meany, "yes", Board member Short, "yes" and Chairwoman Stringer, "yes". The motion carried.

At 5:45 p.m. the Board reconvened to regular session.

ADJOURN

With no further business to discuss, at 5:45 p.m. the meeting was adjourned.

Carole Stringer, CHAIRWOMAN

Lynn Hagman, ADMINISTRATOR