

**HAYDEN LAKE SEWER DISTRICT
MINUTES OF REGULAR MEETING
February 12, 2020**

CALL TO ORDER

Chairman Short called the meeting to order at 9:00 a.m. and asked for a roll call. Present were Board members Michael Clark, Bill Meany, Jim Coleman, and Barb Neal. Superintendent Dustin Jacobson and Attorney Michael Schmidt were present as a representative of the District. District billing Clerk, Kristi Dixon, was also present. Michael Schmidt recorded the minutes of the meeting.

AGENDA

Board member Jim Coleman moved to approve the agenda and consent agenda including the minutes of January 22, 2020 and the invoices for payment. Board member Bill Meany seconded the motion. The motion carried.

CITIZEN ISSUES

No citizens were in attendance at the meeting.

ATTORNEY

Treatment Plant Capacity Funding Update: Attorney Schmidt discussed the HARSB calculations and recommendations for new flow criteria for an Equivalent Residence sewer unit ("ER") under the Joint Powers Agreement, and explained that the request from the professional staff representing the Members of HARSB was that the flow in gallons per day be reduced from 200 to 172.5. Mr. Schmidt explained the basis for the calculation, and what the engineers looked at in determining their recommendations. Mr. Coleman explained how lowering the gallons per day has the effect of increasing the denominator for cost sharing purposes at HARSB.

Mr. Schmidt explained budget issues that had arisen with respect to the construction of the facility improvements at HARSB, and that staff at HARSB was working with their engineers and professional staff to figure out what could be omitted from the construction to keep the project within budget. Ed Short explained that there was not really an option for the District to go back to its constituents for more money if the project ended up over budget. The solar Dryer and other components were being looked at to remove from the project, while other items were being looked into in order to increase capacity and avoid paying greater expense in the future to bring the plant to 2.4 million gallons per day design capacity.

Mr. Schmidt and Ed Short explained that they did not believe it would be appropriate to approve a budget that cannot be paid for with dedicated funds, with the hope that cost savings can be achieved during the project. The better practice is to only approve construction budgets that we know can be paid for. Mr. Schmidt also informed the Board of some of the cost-cutting efforts that HARSB had engaged in previously that had the effect of reducing the design capacity, which the Board and Members' attorneys were not aware was occurring.

Mr. Schmidt explained that the purpose of the discussion was to preliminarily give direction to proceed with the assumption that the ER would be reduced from 200 gallons per day to 172.5 gallons per day, so that staff and attorneys could work with HARSB and the Members to draft an amended JPA and an amended construction funding agreement that would take that into account. The District Board would then be in a position to approve of the contracts and execute them.

Mr. Schmidt then advised that the next agenda should include the following topics:

- HARSB Plant Capacity and Funding Update
- Possible Adoption of the Amended Joint Powers Agreement to re-define the ER as 172.5 gallons per day, along with any other needed changes (ACTION ITEM)
- Possible Adoption of Amended Construction Funding Agreement to account for new ER definition (ACTION ITEM)

SUPERINTENDENT REPORT:

Dustin Jacobson advised that he had been working to install a shed for a lift station, and had also been working with a septic pumping company for discounted septic pumping services for District constituents. Mr. Jacobson discussed the need for the Board to decide what the approach should be for septic tanks that have openings that are found to be below grade. Mr. Jacobson stated that if he observes inflow and infiltration, he does require that it be lifted so it is flush or above the ground surface, but otherwise does not enforce compliance other than to note the issue in his records.

Mr. Jacobson also discussed dumping at H1D, and problems that he would like to eliminate by possible upgrades that would cost approximately \$5,000 to \$6,000. He discussed adding a septic-style tank to dump into, which would be more sanitary, easier, and would also help keep rocks out of the lift station.

BOARD DISCUSSION / ACTION

HARSB Special Meeting Report: Ed Short discussed that a special meeting took place, but that the same issues had already been discussed under the Attorney's report, and he did not have anything further to add.

ADJOURN

With no further business before the Board, at 10:10 a.m. Chairman Short adjourned the meeting.

Ed Short, CHAIRMAN

Lynn Hagman, ADMINISTRATOR