

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
OCTOBER 9, 2013**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Board members present were Ed Graves, Carole Stringer, Ed Short and Ed Burke. Attorney Mike Schmidt, Engineer Steve Cordes, Ken Thompson, Stephanie Sherman and Superintendent Dustin Jacobson were present as representatives of the Board. Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

Board member Stringer moved to approve the agenda and noted that the Guest House Policy that was to be carried over from the last meeting was not on this agenda. Board member Burke seconded the motion. The motion carried.

The minutes of September 25, 2013 were continued to the next meeting.

Accountant Ken Thompson informed the Board that he will have a proposal for a new auditor at the next meeting.

ENGINEER

Steve Cordes discussed the Canterbury Cove project and informed the Board that the easement and agreement for Mr. Anhood had not been signed yet and we are also waiting for DEQ approval of the expenditure.

Mr. Cordes informed the Board that test holes were dug for the easements and they hit some fractured basalt rock. The contractor was optimistic that he can get through the rock. Mr. Cordes also informed the Board that an 8" line was found stubbed out next to the manhole.

Mr. Cordes explained that he would like to give the Notice of Award to the contractor so they can order some supplies. Attorney Schmidt questioned the waiting period before they could start the project and would the contractor have a problem with this. Mr. Cordes explained that the contractor would like something in writing that he has been awarded the bid and this would allow him to order some of the supplies only, he would not start the job until the easements were signed and then we would submit the letter to proceed.

Attorney Schmidt reviewed the easement status with the board. Mr. Schmutz is done and recorded and we are waiting for Mr. Anhood to get back into the Country. Some modifications have been done to Mr. Anhood's agreement and Attorney Schmidt reviewed these changes with the Board. Chairman Walker questioned the Board on their feelings of giving the contractor a notice of award. Chairman Walker stated that he was comfortable with doing this and Board member Graves stated there is a risk. **Board member Stringer moved to approve the Notice of Award to Terra Underground for the Canterbury Cove project. Board member Short seconded the motion. The motion carried.**

Mr. Cordes discussed the Country Club lift station and stated the government shut down has affected this process with DEQ.

Mr. Cordes stated that Lift Station Phase A is moving forward, a visit was made to all of the lift stations and site plans will be done for each one as well as a design for each. There will be some standardization when they are complete.

Mr. Cordes requested approval of the DEQ reimbursement documents that were previously reviewed by Chairman Walker. The total amount on the document is correct; however the breakdown is not correct. Mr. Cordes asked for approval of the total amount with authorization for Chairman Walker to sign the document when the breakdown is corrected. **Board member Graves moved to approve the request, seconded by Board member Burke. The motion carried.**

Mr. Cordes informed the Board that the Canterbury Cove construction will be done on an hourly basis and Superintendent Jacobson will be doing a lot of the work. **The Board reviewed task order 13-07 regarding Canterbury Cove and Board member Short moved to approve the task order, seconded by Board member Graves. The motion carried.**

ATTORNEY

Attorney Schmidt reviewed the three property consolidation and informed the Board that the letter has been sent to the property owners but no response yet. Mr. Anderl was also sent a letter explaining his ER's and the consolidation process.

The services agreement between the City of Hayden Lake and the District is still being reviewed by the Attorney's. Attorney Schmidt made a change to the hourly rate with benefits and a new agreement will be ready to review at the next meeting.

EXECUTIVE SESSION

At 9:50 a.m. Board member Graves moved to recess to executive session per ID Code 67-2345 (1) (f) possible litigation. Board member Burke seconded the motion. A roll call vote was taken; Board member Short, "aye", Board member Burke, "aye", Board member Graves, "aye" and Board member Stringer, "aye". The motion was unanimously carried.

Present in executive session were Chairman Walker, Board members Short, Burke, Graves and Stringer, Attorney Schmidt and Administrator Hagman.

At 10:05 a.m. the Board reconvened to regular session.

ADJOURN

At 10:06 a.m. Board member Graves moved to adjourn, seconded by Board member Burke. The motion carried.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR