

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
OCTOBER 13, 2010**

CALL TO ORDER

Chairman Sewell called the regular meeting to order at 9:00 a.m. Board members present were Todd Walker, Tom DePew and Carole Stringer. Board member Dave Weinstein was absent. Attorney Mike Schmidt and Larry Comer were also present as representatives of the Board. District Administrator Lynn Hagman recorded the minutes of the meeting.

AGENDA

Attorney Mike Schmidt requested the agenda be amended due to a needed executive session to discuss threatened litigation from a tort claim filed by Todd and Lori Jackson. **Board member Stringer moved to approve the agenda with the added executive session. Board member DePew seconded the motion. The motion carried.**

MINUTES

Following review of the minutes of September 22, 2010, Board member DePew moved to approve with one correction. Board member Walker seconded the motion. The motion carried.

SUB-DIVISION PROCESS

Larry Comer discussed the sub-division process policy that was previously handed out to the Board. There are four steps to the policy, the preliminary plat phase, the design phase, the construction phase and final acceptance and hook up. Board member Stringer questioned why there is a full time inspector during the construction phase. Larry Comer explained that this is for quality control and an inspector needs to be on site at all times. This is a District requirement; however, the District is not the one who supplies the full time inspector. Board member Walker felt that the District Superintendent should be added to the construction phase 3.1. Larry Comer suggested adding to 3.1(b); District must first approve qualifications of inspector.

It was suggested that a deposit of \$600.00 for legal fees and \$500.00 deposit for engineering fees be added to the preliminary plat phase 1.5, plus any additional costs. The Board was in agreement with this.

Attorney Schmidt suggested adding under step four, final acceptance, that the District will record all easements. Larry Comer suggested editing 4.7 to read that no hook ups will be authorized until the completion of the system and the District assumes ownership.

There should be no sanitary sewer hook- up until the system takeover agreement is complete. Mr. Comer will edit the document and have a new draft for the next meeting.

PAY REQUEST AND CHANGE ORDER

Pay request #2 from H2O Well Service was presented for payment. Mr. Comer informed the Board that they are 88% complete on the Avondale Loop Lift Station Generator project. Also presented was a change order in the amount of \$1,224.50 for replacement of capacitor/relay kit. **Board member DePew moved to approve the pay request and the change order. Board member Walker seconded the motion. The motion carried.**

Mr. Comer informed the Board that someone has backed into the Avondale Loop generator. Attorney Schmidt felt that the contractor should have insurance to cover this and a claim should be made. The District should ask the contractor to submit the claim to their insurance company.

NEWS LETTER

The draft news- letter was discussed and Attorney Schmidt stated that there are questions such as who benefits from the dam and there are huge external costs being imposed on Idaho from these new proposed regulations. Larry Comer stated that the science does not support the criteria. Mr. Comer suggested the PR be done in three phases to inform the public.

Board member DePew felt that the information should be partly to let the public know where their money is being spent and then let them know what may be coming in the future if the new regulations are passed. Board members Stinger and Walker suggested the web site be used to post information as well. Board member DePew voiced his concern for those who do not use a computer. Board member Walker suggested a hard copy of the news-letter be printed and mailed to the District rate payers Attorney Schmidt stated that an overview could be placed on the web site and the news-letter could contain more detailed information.

Larry Comer suggested the first of the three phase PR campaign would be the news-letter going out to the District rate payers. Board member Stringer will work with Larry Comer on the news-letter for the next meeting.

EXECUTIVE SESSION

At 10:30 a.m. Board member DePew moved to recess to executive session per ID Code 67-2345 (f) Jackson tort claim issues. Board member Walker seconded the motion. A roll call vote showed; Board member Walker, “aye”, Board member DePew, “aye” and Board member Stringer, “aye”. The motion carried.

Present in executive session were Chairman Sewell, Board members Walker, DePew and Stringer, Attorney Mike Schmidt and District Administrator Lynn Hagman.

At 10:35 a.m. the meeting was reconvened to regular session.

FALLS AT HAYDEN HOOK UPS

Board member DePew voiced his concern with hook ups being done at the restrooms without first having their permit. The restrooms were built with the understanding that they would not be hooked up to the sewer system until the takeover by the District was complete. This was not the case; the restrooms were hooked to the sewer system when they were built. This caused the District to require the contractor to remove asphalt in order to inspect. Board member DePew felt that the developer or contractor should pay for any extra costs to the District.

MEETINGS RESCHEDULED

Chairman Sewell suggested the meetings for December, 2010 be rescheduled due to the holiday. The first meeting will be held on the first Wednesday, December 1st at 9:00 a.m. and the second meeting will be held on the third Wednesday, December 15th at 5:00 p.m. **Board member DePew moved to approve the rescheduling of the December meetings, seconded by Board member Stringer. The motion carried.** The Board also agreed on Monday, December 20th for the Christmas party at the Avondale Golf Course.

ADJOURN

At 10:45 a.m. Board member Stringer moved to adjourn, seconded by Board member Walker. The motion carried.

Dave Weinstein, SECRETARY

Lynn M. Hagman, District Administrator