

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
JANUARY 9, 2013**

CALL TO ORDER

Chairman Sewell called the meeting to order at 9:00 a.m. Present were Board members Weinstein, DePew, Walker and Stringer. Attorney Mike Schmidt, Ashley Williams from Welch Comer Engineers, Superintendent Dustin Jacobson and Stephanie Schulman were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA

Board member Walker moved to approve the agenda for this meeting, seconded by Board member DePew. The motion carried.

MINUTES

Following review of the minutes of October 24, 2012 Board member Stringer moved to approve with minor edits. Board member Walker seconded the motion. The motion carried.

Board member DePew moved to approve the November 5, 2012 minutes, seconded by Board member Weinstein. The motion carried.

Following review and suggested edits to the minutes of November 14, 2012 Board member Stringer moved to approve the minutes with edits, seconded by Board member Walker. The motion carried.

Board member Walker moved to approve the minutes of November 26, 2012, seconded by Board member DePew. The motion carried.

FINANCIAL

Ms. Schulman reviewed the financial report with the Board and discussed the adjustments. Ms. Schulman informed the Board that the loan from the sewer to the water has been paid off. **Board member Walker moved to approve the financial report, seconded by Board member Stringer. The motion carried.**

ATTORNEY/ENGINEER

Ashley Williams from Welch Comer Engineers discussed the DEQ loan application and informed the Board that it was submitted on December 28, 2012. Ms. Williams stated that Katie Baker at DEQ had made a suggestion to Paul Klatt of JUB Engineers to attach last year's loan application to the new application we are submitting. Attorney Mike Schmidt recommends that the District do this.

Ms. Williams reviewed the newsletter with the Board. Chairman Sewell asked to have the section of future sewer rates deleted. Board member Weinstein felt that the sewer rates were a separate issue and should not be included in the newsletter.

Board member Walker felt that some explanation was needed of what the original LID amount was going to be and how it got lowered. Board member Stringer felt that a simple explanation of the disparity of original costs and where we are now and the projects that are on-going but putting no figures in.

Board member DePew felt that the constituents needed to know that the LID is lessened and no numbers should be printed. Board member Weinstein agreed and stated that we don't know the numbers yet. Board member Stringer suggested using numbers for how many attended the public hearing and how many commented. Board member Walker stated that the money has to come from somewhere for the collector system improvements. Board member Weinstein felt that the newsletter should have the LID amount only because we know that number for sure.

Board member Stringer suggested a quarterly updated newsletter. Ms. Williams suggested utilizing the web site and sending post cards. Board member Stringer suggested using the billing statement also.

Attorney Schmidt felt that the estimated projections are appropriate to put in the newsletter.

Ms. Williams discussed the letters for non-buildable parcels and consolidation. Board member Stringer felt that these letters should be sent out with the newsletter. Attorney Schmidt stated that the District will need to make the determination on consolidations on an individual basis. The Board instructed Ms. Williams to add a more diluted version of the letters in with the newsletter along with cost for review at the next meeting. Attorney Schmidt suggested that there are too many quotations in the lot consolidation letter.

LID 7A IMPLEMENTATION

Attorney Schmidt informed the Board that Attorney Quade has drafted the assessment notices. Attorney Schmidt and Larry Comer will review the notices and this will be recorded and will let buyers know of the LID.

There are some concerns with the new Strahorn Rd. line and future hook ups. Superintendent Jacobson informed the Board that when the line is installed he will stub each parcel. Some parcels are currently hooked up to the City of Hayden and some are on septic. Mr. Jacobson questioned if the District will force people to hook up to our system. Ms. Williams stated that this will be taken care of in LID 7b. Ms. Williams informed the Board that Larry Comer will be meeting with the City of Hayden Lake and Lakes Highway District on the Strahorn Rd. project.

Attorney Schmidt announced that the District needs to start the process and identify the properties for LID7b. Superintendent Jacobson and Ashley Williams will research the categories of parcels.

The direction for the next steps to take will be for Ashley Williams to evaluate the options for the rest of the collection system. Board member Weinstein suggested she wait for the numbers from Ken Windram. Ms. Williams will create a list of priorities. Board member Walker questioned how the District will pay for what is left to be done to the system. Board member Walker discussed the feasibility plan and the collection system upgrades that are needed.

Superintendent Jacobson explained the options previously given to the Board and asked for direction from the Board on what to do now. Ms. Williams discussed the tiered approach to the lift stations and what they mean. Board member Walker stated that the District will need to raise the rates and questioned the previous motion to do only Strahorn Rd. in the LID. Board member Walker stated that the purpose of the Strahorn Rd. and the Miles Ave relief lines were to take the burden off of the Country Club lift station and take the overload from the Avondale area. Board member Walker stated that for this to happen it needs to be Strahorn Rd. and Miles Ave., not just Strahorn Rd. Ashley Williams explained what the Strahorn Rd. relief line will do. The Board discussed the Miles Ave. line and the cost.

Superintendent Jacobson discussed the policy on replacing equipment. Ms. Williams, Larry Comer and Mr. Jacobson will research and prioritize with cost all improvements needed for the next meeting.

HARSB UPDATE

Board member Weinstein gave a report on HARSB, stating that the facility plan was approved by the City of Hayden and they also received their validation. There is a concern with qualifying contractors; Mr. Windram feels several bids will come in.

HARSB has purchased 31 acres and will use it this spring. HARSB is also saving money on sledge hauling. The draft permit should be out soon and litigation is still in the stay status. The new cap fee has been approved by HARSB. The lagoon is leaking at HARSB and it will need to be repaired.

The subject of Board officers for 2013 has been continued to the next meeting.

ADJOURN

With no further business before the Board, at 12:15 p.m. Board member Stringer moved to adjourn, seconded by Board member Walker. The motion carried.

SECRETARY

Lynn M. Hagman, ADMINISTRATOR