

MEETING MINUTES

Project Name Hayden Lake Recreational Water & Sewer District
Project No. 11200.20.0
Date March 10, 2009
Location Hayden Lake District Office

Attendees:

Name	Representing
Gerry House	Chairman
Tom DePew	Board Member
Ken Sewell	Board Member
Dave Weinstein	Board Member
George Andrel	Board Member
Dustin Jacobson	Field Supervisor
Larry Comer	District Engineer
Ken Thompson	District Accountant

Narrative:

The meeting was called to order by chairman House at noon. Larry Comer and Ken Thompson presented interim project cost summaries for the Lancaster LID #6, see attached.

Assessment Part A:

Estimated Total: \$1,807,000.
Project Cost
As of 03/01/2009

Less District Credits:

New Cap Fee Credits 205 ER's X \$2442 \$500,610
Beutler Cap Fee Credit 75 ER's X \$942 \$70,650

Net Project \$1,235,740
Cost for LID ÷ 280 ER's
= \$4,413/ER

Assessment Part B:

Capitalization Fees- \$9,000 ER's X 205 ER's=
\$1,845,000

HLRWSD Capitalization fees made up of the following:

\$9,000	Total HLRWSD Cap Fee
-\$5,158	HARSB Cap Fee
<u>-\$1,400</u>	District Credit for on-site collection
\$2,442	Net Cap Fee for District collector buy-in

John Beutler's project in Forest Ridge will be due a credit of \$1,400 X 75 ER's when his sewer collection is assumed by the District. The Board instructed Larry Comer meet with Jack Smetana and Mike Sperle to review these costs.

Ken Thomson was excused and left.

The design premise for the English Point lift station was discussed by Comer and Jacobson. They explained that the original concept for the lift station was a Gorman-Rupp, suction lift station similar to L.S. H-1(D) on Honeysuckle Ave. However, due to the high capital cost of this design, plus the difficulty of matching pump performance for the English Point condition. Comer and Jacobson recommended the English Point design be revised for a submersible pump station. The submersible pumps are recommended to be the FLYGT series N open impeller/self-cleaning pumps.

The consensus of the Board was to proceed to revise the English Point L.S. design using the FLYGT pumps. Welch-Comer will return to the next meeting with a manhour proposal to revise the lift station design.

Comer presented the proposed Avista Utilities Electric Service Agreement (attached) to provide three phase power to the English Point Lift Station, in the amount of \$27,895.27. Motion to approve the Avista agreement by T. DePew, seconded by G. Andrel, and unanimously approved.

Dustin Jacobson and Larry Comer discussed the draft HLRSWD lift station design standards, which are still under staff development. After considerable discussion, Dave Weinstein made a motion as follows:

1. All new submersible pump stations employ semi-open impeller/self-cleaning pumps (FLYGT or equal)
2. That all submersible lift stations that which experiencing problems due to fibrous materials, be replaced with open impeller pumps when pumps are being replaced due to age or deprivation.
3. The proceeding two policies are subject to limitations of the Districts capital Improvements budget.

The Board discussed an appropriate policy for charging the public for the expense of making copies. Tom DePew made a motion to adopt the following policy:

1. District Examination and review of records involving more than 15 minutes of searching: \$15.00/hr.
2. Copies of Records:
 - a) 1-15 Pages: Free
 - b) 16 or more pages: \$0.10 per page
 - c) Color Documents on 8.5" by 11" paper: \$1.00 per page
 - d) Items requiring commercial reproduction: Actual cost to District

Examination of organized files may be allowed under District employee supervision only to prevent alteration of any public record while it is being examined.

Motion seconded by Dave Weinstein, and approved unanimously.

The meeting was adjourned at 2:00 P.M.

Prepared By: Larry Comer, P.E.
Project Engineer

Board Approval

Date