

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
JUNE 24, 2009**

CALL TO ORDER

Chairman House called the meeting to order at 4:00 p.m. Board members present were George Anderl, Ken Sewell, Tom DePew and Dave Weinstein. Mike Schmidt, Larry Comer, John Austin and Dustin Jacobson were also present as representatives of the Board. Administrator Lynn Hagman recorded the minutes of the meeting. There was one citizen present.

AGENDA

Board member DePew moved to approve the agenda, seconded by Board member Weinstein. The motion carried.

MINUTES

Following review of the minutes of June 10, 2009, **Board member Sewell moved to approve the minutes, seconded by Board member DePew. The motion carried.**

ACCOUNTANT

John Austin reported on the financial condition of the Sewer District and reviewed the invoices for payment. It was brought to the attention of the Board that Aspen Land Co. had not paid the \$5,000 deposit per the cost reimbursement agreement. Mike Schmidt will contact Mr. Stam about this. **Board member DePew moved to approve the financial report and invoices for payment. Board member Sewell seconded the motion. The motion carried.**

MIKE WILSON LETTER

Mr. Wilson submitted a letter to the Board asking for reimbursement for a bill he had to pay to H2O Well Service due to Peck and Peck leaving a valve off. Dustin Jacobson explained what transpired and recommended the District pay the bill to H2O Well Service and sends Peck and Peck a bill for that amount. **Board member DePew moved to approve paying the H2O Well Service bill and sending a bill for that amount to Peck and Peck. Board member Weinstein seconded the motion. The motion carried.**

ATTORNEY

Mike Schmidt reviewed the new amendments to the open meeting law. Mr. Schmidt presented a memo to the Board members outlining the new rules effective July 1, 2009. Posting a yearly schedule of meetings was discussed and **Board member Weinstein moved to approve the Administrator to post a yearly schedule, seconded by Board member DePew. The motion carried.**

Chairman House discussed the regular meeting coming up on July 22, 2009 at 5:00 p.m. The Water Shed Assoc. will be having their annual meeting on the same day so Chairman House questioned the Board on changing the day of the Sewer District meeting so they would not conflict. **The Board suggested rescheduling the Sewer District meeting to Tuesday, July 21, 2009 at 5:00 p.m.**

ENGINEER

Mr. Comer informed the Board that the English Pt. lift station bids are in and Lawrence Construction was the low bid of \$293,586.05. Mr. Comer recommended the Board approve Lawrence Const. pending Mike Schmidt's review of the contract. Mr. Schmidt stated that the approval should also be with the understanding that the unsuitable excavation and haul line item is a zero amount on Lawrence Const. bid. There is a bid alternate for a fence and the Board questioned Dustin Jacobson on the necessity of the fence. Mr. Jacobson stated that the fence provides security, however they could use a chain across the entrance. The fence is not a necessity. **Board member Weinstein moved to approve Lawrence Construction for the English Pt. lift station project. Board member DePew seconded the motion. The motion was unanimously carried.**

TASK ORDER 09-02

Larry Comer presented a task order for professional services for the English Pt. lift station project. The task order lists several services that will be provided and the cost. A citizen in the room voiced his concern with bids measuring on unit rates. Chairman House explained the bid and how the bid is calculated.

Board member Anderl questioned Mr. Comer on the basis of fees and billing schedule on the task order. Mr. Comer gave a breakdown of fees for each person that would be working on the project. Mr. Comer also explained to the citizen how the bid is done and stated that the risk is on the contractor.

MEADOW WOOD

Mr. Comer informed the Board that a pre-construction meeting was held with Knife River and they will start on July 4, 2009. Dustin Jacobson voiced his concern with space to put the lift station with no right of way easement from Mr. Rosenberger. Knife River is assuming everything that OSI had in the contract.

Mike Schmidt would like to incorporate a completion schedule to the contract plus three changes to the contract itself. Larry Comer recommended the Board approve the contract with Attorney Schmidt's approval. **Board member Weinstein moved to accept the contract as proposed by the bonding company substituting Knife River for OSI, contingent upon review of proposed changes and approval by Attorney Mike Schmidt. Board member Sewell seconded the motion. The motion was unanimously carried.**

FALLS AT HAYDEN

Larry Comer and Dustin Jacobson went through the sewer plant and did an on site inspection. The design of the lift station is not in but it does have three phase power and the pumps that the Board requested. Dustin Jacobson reported that they have started laying sewer pipe and there has been no pre-construction meeting and no DEQ approval and there is no Engineer on site.

Board member Weinstein suggested Mike Schmidt send a letter to Todd Stam regarding the violations. Mr. Schmidt agreed and would ask for Larry Comer's assistance with the language on compliance with the agreement. Board member suggested the letter be sent registered with a return receipt requested.

Dustin Jacobson discussed odor control and extra pumps for the lift station.

GIS MAPPING

Larry Comer and Dustin Jacobson discussed the GIS mapping. The mapping has overlays with the sewer lines and Mr. Jacobson would like the District to have what N.K.W.D. has. Larry Comer suggested discussing this issue further at a workshop.

DUSTIN JACOBSON REPORT

Mr. Jacobson informed the Board that the District will be taking over the video inspections and then ask for reimbursement. The last videos were not good and had many problems. Larry Comer agreed.

Mr. Jacobson and Board member Anderl met with the homeowner, Mrs. Strait, regarding the St. James easement. Mr. Jacobson informed the Board that Mrs. Strait's fence is on the easement and right next to the line in spots.

Board member Anderl felt the line is old and maybe it could be replaced and moved. Mr. Jacobson stated that Mrs. Strait would pay to have the line moved and the District would then relinquish a portion of the easement to them. Some portion of the fence would still need to be moved.

Mr. Jacobson felt that Joe Wuest of Lakes Hwy. District was in favor with this. Board member Weinstein asked Mr. Jacobson to get a cost estimate for this and then we can negotiate who will pay for what. Mr. Jacobson informed the Board that there will be engineering involved. Mike Schmidt felt that a cost reimbursement agreement may be used for a feasibility study. Board member Weinstein moved to authorize Board member Anderl and Dustin Jacobson to pursue the possibility of moving the line. The motion died for lack of a second.

Board member Anderl stated that they could move their fence 5' for pay the District to move the line. Chairman House directed Board member Anderl, Dustin Jacobson and Larry Comer to bring a proposal to the Board.

At 6:30 p.m. John Austin and Dustin Jacobson excused themselves from the meeting.

FCS GROUP REPORT

Chairman House presented the letter to the FCS Group that he had written. Mike Schmidt discussed proposals by FCS on expansion of the plant. The letter asks for District involvement as provided in the contract. Mike Schmidt will outline legal concerns to FCS. **Board member Weinstein moved to direct Chairman House to sign the letter to FCS Group and send it. Board member Sewell seconded the motion. The motion carried.**

ADJOURN

With no further business before the Board, at 7:00 p.m. Board member Weinstein moved to adjourn, seconded by Board member Anderl. The motion carried.

Kenneth Sewell, SECRETARY

Lynn M. Hagman, ADMINISTRATOR