

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
OCTOBER 28, 2015**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:00 p.m. Board members present were Ed Short, Ed Burke, Ed Graves and Carole Stringer. Superintendent Jacobson, Accountant Stephanie Sherman, Engineer Ashley Williams and Attorney Schmidt were present as representatives of the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

Board member Burke moved to approve the agenda, seconded by Board member Short. The motion carried.

Board member Short moved to approve the minutes of September 23, 2015 and October 7, 2015 as presented. Board member Burke seconded the motion. The motion carried.

ENGINEER

Ashley Williams reported the Country Club lift station is out to bid and should be awarded in November.

The contract with S&L Underground has been signed and the Avondale lift station is under way.

The Thames Ct. by-pass is completed and the lift station has been decommissioned.

Lift station phase A update, all of the lift stations are operational and a final walk through has been done.

Pay request #12 for lift station phase A, payable to Road Construction North West was presented. The pay request is in the amount of \$38,995.76.

Board member Short moved to approve the pay request, seconded by Board member Graves. The motion carried.

Pay request #1 for Thames Ct. by-pass, payable to Accelerated Construction and Excavating was presented. The pay request is in the amount of \$132,563.67.

Board member Short moved to approve the pay request, seconded by Board member Stringer. The motion carried.

ATTORNEY

Attorney Schmidt reported the close out for the plant improvements should be done by December 1, 2015.

Ordinance 15, which is a re-write of Ordinance 89-2, was discussed. Attorney Schmidt presented the draft ordinance with highlighted areas for Board discussion. The words "recreational water" was discussed. Attorney Schmidt felt the District no longer meets the definition of a Recreational Water and Sewer District. Following discussion by the Board, Board member Stringer suggested there be public input on the name change due to the impact this would have on certain voters.

One ER is equal to one RU (residential unit) and one residential unit is equal to 6 WU's (wastewater unit). Attorney Schmidt discussed how the ordinance modifies the basis for capacity allocation from ER's to WU's and brings the District into compliance with the Second Amended Joint Powers Agreement. Attorney Schmidt pointed out that the pre-purchase of WU's is prohibited. Attorney Schmidt discussed the grandfathered reservation of WU's, the relinquishing of WU's and the Table of Uses and Basis of Fees that will be provided by Welch Comer and how to calculation of CAP fees.

The Board discussed the non-District customers and Attorney Schmidt confirmed with the Administrator that the letter inviting the non-District customers to a meeting to be held on November 18, 2015 had been sent. Administrator Hagman informed the Board the letter would be going out the next day.

ACCOUNTANT

Ms. Sherman reported on the financial status of the District and reviewed the invoices for payment. Superintendent Jacobson explained the shop expenses and informed the Board of the remaining work to be done by certain vendors.

Board member Stringer moved to approve the financial report and pay the invoices. Board member Graves seconded the motion. The motion carried.

BOARD DISCUSSION/APPROVALS

The HARSB pay request was presented to the Board for approval. Ms. Williams explained the District will only pay 3 of the requests equaling \$16,831.30.

Board member Short moved to approve the pay request, seconded by Board member Burke. The motion carried.

Ms. Williams then presented the DEQ reimbursement in the amount of \$205,535.88.

Board member Short moved to approve the reimbursement, seconded by Board member Burke. The motion carried.

Due to November 11, 2015 being a holiday, Chairman Walker suggested re-scheduling the 9:00 a.m. meeting to Tuesday or Thursday of that week. The Board was in favor of Tuesday, November 10, 2015 at 9:00 a.m. The November 25, 2015 4:00 p.m. meeting has been rescheduled for November 18, 2015 at 5:00 p.m.

ADJOURN

With no further business before the Board, Chairman Walker adjourned the meeting at 5:30 p.m.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR