

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
JUNE 11, 2014**

CALL TO ORDER

Chairman Walker called the meeting to order at 9:00 a.m. Present were Board members Stringer, Short, Burke and Graves. Engineers Steve Cordes and Ashley Williams and Superintendent Dustin Jacobson were present as representatives of the Board. Ken Windram from HARSB was also present. Administrator Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

Board member Burke moved to approve the agenda, seconded by Board member Graves. The motion carried. The minutes of May 14 and May 28, 2014 were continued to the next meeting.

ENGINEER

Steve Cordes informed the Board that the County wants to consider the lift stations that are in the County as public utility complex facilities. This usually entails a conditional use permit which could take months to get. Mr. Cordes argued that the lift stations are already there and there is no decision to be made, they have to be where they are. The County is reviewing this and will get back to him as soon as a decision is made.

Mr. Cordes explained that the Clark House and Sandy Cove lift stations have the retaining wall and are included in phase one. These are the lift stations that would need a conditional use permit. If the County is going to require a permit Mr. Cordes recommends a couple of Board members meet with the County to discuss it. Ashley Williams stated that the Clark House and Sandy Cove have been pulled out and placed as alternatives for now.

Ms. Williams informed the Board that the bid ad will be submitted today and bid opening will be in July. On June 26, 2014 she hopes to have a pre-bid meeting. Chairman Walker asked if all engineering and electrical questions were taken care of. Ms. Williams replied that they were and there are now fourteen alternates.

Board member Graves questioned if the electrical engineer put together a panel design. Ms. Williams replied that they did. Superintendent Jacobson voiced his concern with the add alternates for the maintenance on the generators. Board member Graves suggested a five year maintenance contract for all generators. Chairman Walker suggested pulling the asphalt at the lift stations and use gravel for now.

Ms. Williams reviewed the alternates. The first to be removed is the asphalt for the lift stations; the second to be removed is the fence at Sherwood Ct. and to use vegetation instead. Sandy Cove paving will be removed as an alternate and added into the bid.

The sewer hook-up for Mrs. Dickenson will be removed from the alternate list and the District will take care of this outside the LID. The fence at the Honeysuckle lift station will be added to the bid documents. The Wright's Park easement is done so this will no longer be an alternate. The Clark House and Sandy Cove will remain as alternates until the County decides on the conditional use permit issue. An easement is still needed for the Honeysuckle lift station and Dustin will work with Attorney Schmidt on this.

Ms. Williams will make the alternate changes before the advertisement is released.

Board member Stringer moved that the modifications made to the bid packet as presented by Ashley Williams is approved by the Board. Board member Short seconded the motion. The motion carried.

Board member Short moved to publish the bid packet as soon as possible. Board member Burke seconded the motion. The motion carried.

Ms. Williams explained there are two alternates now, one being the generator maintenance at Sandy Cove and Clark House lift stations and the other being additional generator maintenance at the older lift stations.

An agreement with Welch Comer for the lift station phase A bidding phase was presented. Mr. Cordes asked the Board to review and place on the next agenda for approval.

ATTORNEY

Attorney Schmidt was not present but had previously emailed agenda items he wanted to discuss. These items were the City of Hayden special use permit, easement and agreement update and bidding documents. The Board reviewed Attorney Schmidt's items which are attached to these minutes.

SUPERINTENDENT

Mr. Jacobson gave a report on the valve project in Forest Hills. Mr. Jacobson also reported there was an accident at the Wright's Park lift station, digging was being done and wires to the lift station panel were pulled out and re-wiring was needed.

BOARD

The DEQ pay request was presented to the Board for approval.

Board member Short moved to approve the request, seconded by Board member Burke. The motion carried.

Board reviewed the financial report submitted by Ken Windram regarding the DEQ funds. Ms. Williams explained the reimbursement time line and when the requests are being approved.

Chairman Walker suggested a special meeting be held on the Friday after the HARSB meeting and the HARSB pay requests could be approved then. After approval of the HARSB pay requests, they could then be sent to Ms. Williams to prepare the DEQ pay request for the District Board meeting the next Wednesday. The Board was in favor of having the special meeting for approving the HARSB pay requests.

Interim financing was discussed briefly and Chairman Walker suggested the District may need to ask for more funds and will speak with Ken Thompson about it.

ADJOURN

With no further business before the Board, at 10:15 a.m. Board member Short moved to adjourn, seconded by Board member Burke. The motion carried.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR