

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
FEBRUARY 24, 2016**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:05 p.m. Board members present were Ed Short, and Carole Stringer. Board members Graves and Burke were absent. Superintendent Jacobson, Attorney Schmidt, Engineer Steve Cordes and Accountant Stephanie Sherman were present representing the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA / MINUTES

Board member Short moved to approve the agenda, seconded by Board member Stringer. The motion carried.

In reviewing the minutes of February 2, 2016, Board member Short corrected the time of the meeting and Attorney Schmidt suggested some edits to the minutes.

Board member Stringer moved to approve the minutes with suggested edits from Attorney Schmidt. Board member Short seconded the motion. The motion carried.

PUBLIC HEARING – ORDINANCE 16-0001

Chairman Walker opened the public hearing at 4:07 p.m. and asked if there was anyone who wished to give testimony. With no testimony received, verbal or written, Chairman Walker closed the hearing at 4:08 p.m.

Attorney Schmidt reviewed the relinquishing of RU's section of the ordinance and discussed the criteria for this.

Board member Stringer moved to approve Ordinance 16-0001, to suspend the rule requiring the reading on three separate occasions and to be read in full. Board member Short seconded the motion. A roll call vote was taken; Board member Stringer, "aye", Board member Walker, "aye" and Board member Short, "aye". The motion was unanimously carried.

Chairman Walker read Ordinance 16-0001 by Title.

Board member Stringer moved to adopt Ordinance 16-0001, to publish by summary only and to adopt the summary. Board member Short seconded the motion. A roll call vote was taken; Board member Walker, "aye", Board member Stringer, "aye" and Board member Short, "aye". The motion was unanimously carried.

ENGINEER

Steve Cordes discussed the Steele Property and informed the Board they are asking for 212 lots. Mr. Cordes reviewed the existing main lines and lift stations that would be used in the event this property was annexed into the District. Mr. Cordes discussed the capacity at the plant and questioned the Board on long range plans for going west on Lancaster with the sewer line. Attorney Schmidt stated the Lancaster sewer line issue would be separate from the Steele property discussion.

Mr. Cordes informed the Board there are extra funds in LID 7A, approximately \$75,000, and he would like to use it for generators and possibly pumps. The generators would be placed at Honeysuckle Beach and Wrights Park lift stations. Mr. Cordes questioned the Board on whether the extra funds can be used for this. Attorney Schmidt questioned how much the generators cost. Chairman Walker felt it would be less expensive to do this now. Mr. Cordes will research the cost and report at the next meeting.

Mr. Cordes then discussed a proposed by-pass from the Country Club to Hayden Ave. to Strahorn Rd. to H1D. Mr. Cordes informed the Board he had spoken to Bond Counsel Danielle Quade who feels this by-pass does not meet the intent of the LID because it is not exactly the same benefit as was in the original LID. Attorney Schmidt suggested a teleconference between himself, Attorney Quade and Mr. Cordes to discuss this further.

Attorney Schmidt reviewed the cost reimbursement agreement for the Steele family trust. Board member Short voiced his concern with clarity in what the agreement would cover. Attorney Schmidt suggested a motion to authorize Chairman Walker to sign the agreement with a deposit of \$2,500.00, estimated hook ups at 212 and with Attorney Schmidt adding language that there are no guarantees and no promises.

Board member Short made the motion suggested by Attorney Schmidt, Board member Stringer seconded the motion. The motion carried.

Mr. Cordes presented pay request #1 from Accelerated Construction in the amount of \$131,586.40 for work done at the Country Club lift station.

Board member Short moved to approve the pay request, seconded by Board member Stringer. The motion carried.

Mr. Cordes discussed the O&M manual and informed the Board that DEQ wants an overall master plan completed before the loan is closed out. Chairman Walker questioned the cost for this plan. Mr. Cordes felt it could be approximately \$2,000.00. Superintendent Jacobson will help with the plan and they can also use the old plan as a template.

Mr. Cordes questioned the Board on the planning north of Lancaster. Chairman Walker felt the Board should see the Steele property analysis first. Chairman Walker felt there would need to be a large amount of people who would want an LID in order to expand on Lancaster.

ATTORNEY

Attorney Schmidt discussed the extra ER on the Mallrie property. There was a guest house and a main residence on the property and both were torn down and one home was built in its place. Attorney Schmidt proposes to send them a letter offering them the opportunity to relinquish the extra ER to the District.

Attorney Schmidt informed the Board that Mr. George Anderl disputes the District records that show he owns 2 ER's on one piece of property. Attorney Schmidt suggests the District adjust the records to show he has 1 ER and he will send Mr. Anderl a letter to that effect.

FINANCIAL

Ms. Sherman gave the financial report and reviewed the invoices for approval.

Board member Stringer moved to approve the financial report and pay the invoices, seconded by Board member Short. The motion carried.

BOARD DISCUSSIONS/APPROVALS

Administrator Hagman presented the HARSB pay requests for approval. Ashley Williams from Welch Comer Engineers has reviewed and approved the charges.

Board member Short moved to approve the HARSB pay requests, seconded by Board member Short. The motion carried.

Next, the DEQ reimbursement request in the amount of \$146,802.52 was presented to the Board for approval.

Board member Short moved to approve the DEQ reimbursement request, seconded by Board member Stringer. The motion carried.

Chairman Walker discussed the comments from the HARSB Board regarding the maintenance take-over proposal. In taking over our own lift station maintenance this would result in a \$300.00 extra cost to the County. Dan Greene was not in favor of this and requested the District wait until next year to take over the maintenance so he can get the extra funds into the County budget. Superintendent Jacobson informed the Board that it will take 6 months to get the truck ordered and built so he has no problem in waiting.

Board member Stringer felt there should be a schedule of services for our payment. Attorney Schmidt suggested focusing on what the service agreement will be. Forms for HARSB to fill out showing what they have done can be included in the agreement stating this is what the District will pay for. The service agreement should be in place before the take-over. Chairman Walker presented a list of equipment and rental fees from HARSB if the District were to rent equipment from them. After discussing the Counties request for waiting, the Board decided to move forward with a service agreement and directed Dustin Jacobson to move forward with getting the bid ready for the truck. The Board has set May 1, 2016 as a take- over date for the maintenance of District lift stations.

ADJOURN

With no further business before the Board, at 6:45 p.m. Chairman Walker adjourned the meeting.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR