

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF APRIL 22, 2015**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:00 p.m. Present were Board members Stringer, Short and Burke. Attorney Schmidt, Engineer Steve Cordes, Accountants Stephanie Sherman and Ken Thompson and Superintendent Jacobson were present representing the Board. Administrator Hagman recorded the minutes of the meeting.

AGENDA/MINUTES

Board member Stringer moved to approve the agenda, seconded by Board member Burke. The motion was carried.

Board member Short moved to approve the minutes of April 8, 2015 as prepared. Board member Burke seconded the motion. The motion carried.

CITIZEN CONCERNS

The Board addressed a letter received from Tom DePew. Mr. DePew has requested the District to use the pump truck to pump septic tanks for those who are on pressure lines and only those who request it. Mr. DePew has suggested this could be done when the operators have down time.

Chairman Walker felt the District could not use the truck to pump septic tanks but could do research on possible companies who could dump at the plant for a reduced rate. This is a possibility that has been discussed at HARSB and Mr. Windram is concerned with where the waste would be coming from. Board member Stringer suggested Superintendent Jacobson draft a plan of what he wants to have in a contract with a pump company who would dump at the plant.

ACCOUNTANT

Stephanie Sherman gave a report on the District financial status and reviewed the invoices with the Board. A landscaping bill from Cougar Gulch Lawn Care was discussed regarding where the funds should come from to pay it. Ken Thompson recommended it come out of the O&M fund.

Board member Stringer moved to approve the financial report and the invoices for payment. Board member Short seconded the motion. The motion carried.

Stephanie Sherman presented the 2013 audit and the draft budget for 2015-2016 for review. Ms. Sherman reviewed Magnuson & McHugh's suggested changes.

Ms. Sherman suggested moving the restricted funds to a separate bank account. Board member Stringer questioned why we don't use the State Pool to a greater degree. Ms. Sherman explained the State Pool has no insurance and it was suggested by the auditors to separate some of the District funds. The Board agreed on one new bank account.

ENGINEER

Steve Cordes informed the Board that Road Construction Northwest is moving forward on the projects. Superintendent Jacobson and Mr. Cordes are looking at Thames Ct. lift station to see if a new line can be run and the lift station be decommissioned. Mr. Cordes will confer with Attorney Quade on this to see if the LID will allow this.

Pay request #6 for Road Construction Northwest was submitted for approval. The request is in the amount of \$142,380.69. Attorney Schmidt suggested this check be paid less the cost for the Clark House lift station spill.

**Board member Burke moved to approve the pay request less the cost of the spill.
Board member Short seconded the motion. The motion carried.**

Mr. Cordes informed the Board he had met with Board member Burke and discussed the design for the Country Club lift station. Mr. Cordes would like to use the old pump station. Chairman Walker questioned if the pump station was to be moved, would the Country Club pay for it. Board member Burke stated this can be in the negotiations for the next meeting with the Country Club.

Mr. Cordes reported the Avondale lift station work on the preliminary design is moving forward. Superintendent Jacobson explained the work that is to be done at this lift station.

ATTORNEY

Attorney Schmidt informed the Board that the Woodbury easement agreement is on hold for now.

The Joint Powers Agreement was discussed. Attorney Schmidt reviewed the new revised draft of the agreement as well as the email that was previously sent to the Board showing the changes made and points 1 through 11 for discussion. Wastewater Units (WU) were discussed along with the reference table. Mr. Cordes voiced his concern with points 10 and 11 from the email regarding the assessment of the WU's and the obligation to deal with infiltration and in-flow.

Superintendent Jacobson informed the Board that Matt Dillon has left Road Construction Northwest and a new man will replace him on the project.

BOARD

The HARSB pay request was presented to the Board.

Board member Short moved to approve the pay request, seconded by Board member Burke. The motion carried.

The DEQ reimbursement request was presented to the Board.

Board member Short moved to approve the reimbursement request, seconded by Board member Stringer. The motion carried.

The HARSB budget amendment was reviewed and Board member Stringer explained the budget amendment.

Board member Stringer moved to authorize a vote to re-open the budget. Board member Burke seconded the motion. The motion carried.

Board member Stringer briefly reviewed the HARSB report that was previously emailed to the Board.

ADJOURN

With no further business before the Board, the meeting was adjourned at 6:15 p.m.



Todd Walker, CHAIRMAN



Lynn Hagman, ADMINISTRATOR