

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT  
MINUTES OF REGULAR MEETING  
FEBRUARY 10, 2010**

CALL TO ORDER

Chairman House called the meeting to order at 9:00 a.m. Board members Present were Dave Weinstein, Tom DePew, Ken Sewell and George Anderl. Larry Comer, Dustin Jacobson and Laurie Robb were present as representatives of the Board. Visitors were Ken Windram and Merlin Duerkson. Lynn Hagman recorded the minutes of the meeting.

AGENDA

Administrator Lynn Hagman requested the agenda be amended to include a letter from Donna Weaver which was continued from the previous agenda. **Board member DePew moved to amend the agenda to add the letter and approve the amended agenda. Board member Sewell seconded the motion. The motion carried.**

MINUTES

Following review of the minutes for January 13, 2010, **Board member DePew moved to approve the minutes as written. Board member Anderl seconded the motion. The motion carried.**

ENGINEER

Lancaster Sewer LID 6 Update; Larry Comer presented documents to the Board that explained the previous questions on the construction and LID expenses for this project. Mr. Comer explained that the early estimates were for the best conditions which did not always take place along with some added work that had to be done. The original estimates were given to Mr. Comer by the consortium. Board member Anderl questioned the Strahorn Rd estimate and Mr. Comer explained what the estimated included versus what the actual expense was. The major items that increased this project were additional gravity sewer stubs along the route, the District's decision to convert a portion of the sewer from pressure to gravity, more rock excavation than was estimated and requirements from Lakes Highway District.

Board member Anderl questioned who was responsible for the difference. Larry Comer replied that the consortium is responsible for all except the gravity sewer stubs. Mr. Comer felt that SI Construction's estimates were low. Board member Anderl suggested Mr. Comer meet with the consortium and review the overages line by line. Mr. Comer stated that the estimates were low to start and gradually increased as the LID moved forward and costs were known. The figures come to \$12,000 per ER to hook up. Mr. Comer feels this is reasonable for the service.

Chairman House and Board members felt that this detailed information needs to be presented to the consortium. Chairman House suggested a meeting with the consortium to go over the expenses one hour before the regular meeting on February 24<sup>th</sup>. The Board can meet at 4:00 p.m. with the consortium and then open the regular meeting at 5:00 p.m.

#### RATE HEARING REVIEW

Mr. Comer presented the Board with a spread sheet prepared by Ken Thompson for discussion. Mr. Comer explained how the CAP fees were used and with growth dropping off, these fees declined. The Board can no longer rely on CAP fees for depreciation and capital improvements.

Mr. Comer went on to discuss the expenses of the District and how much they had gone up and why. Ken Windram requested an opportunity to get audited costs for HARSB expense for 2009. Mr. Comer went on to say that some background information will be given to the public as well as system finances and other cost factors. There will be comparisons to the City of Hayden and a sewer rate calculation will be given and discussed.

Chairman House questioned introducing a conversation from 2005 regarding rate increase and why the District chose not to increase at that time due to the large amount of reserves we had. Board member Anderl felt the Mr. Comer should keep the discussion simple and to the point.

Laurie Robb, billing clerk for the District, informed the Board members of several questions that are asked by customers, such as why the sewer isn't metered or why do we have to pay if we aren't there during the winter months. Laurie asked if these questions will be explained at the hearing. Mr. Comer explained that it would be difficult to meter sewer, it is not like water and stated that sewer service is everyone's responsibility even when they are gone. The fixed costs are still there.

Administrator Lynn Hagman requested the Board to set the effective date for the increase as April 1, 2010 for the next billing cycle. Chairman House stated that the date will be set after the vote is taken.

#### PAY REQUEST #7 – ENGLISH PT LIFT STATION

Mr. Comer presented a pay request for the English Pt. Lift Station and informed the Board that this is the final less the retainage. **Board member Sewell moved to approve the pay request, seconded by Board member Anderl. The motion carried.**

## HARSB UPDATE

Ken Windram discussed the 2009 work details with the Board. Board member Anderl questioned why Dustin and Chris are not doing more of the pump station checks. Dustin Jacobson explained that they could, it has just been HARSB that does it. Board member Anderl questioned what the District pays per hour for them checking and Mr. Windram replied that it was around \$40.00 per hour. Mr. Windram informed the Board that the older pump stations need to be updated. 70% of the call outs were on Avondale lift station.

Board member Anderl suggested the Board start thinking about upgrading the Avondale lift station as soon as the District can afford it. Dustin Jacobson will gather some estimates. Chairman House requested Dustin to have the estimates at the March 10<sup>th</sup> workshop for the Board to review. Board member Weinstein questioned what type of pumps we would use and Mr. Jacobson explained the Flight pump and that it takes care of the baby wipes that get flushed. Larry Comer suggested an updated estimate on the in-vault generator at the Avondale lift station as well.

Ken Windram went on to inform the Board that HARSB has implemented new maintenance management system for better documentation. Mr. Windram also informed the Board that the District has contributed to three studies regarding phosphorus in the water with the University of Washington. The research so far shows that 20% of it is made into algae.

## SUPERINTENDENT REPORT

Dustin Jacobson informed the Board that H25 Zorb is being used on the air release valve on Lakeview Dr and it is not working. The District may need to change to a bio-filter.

## LETTER FROM DONNA WEAVER

A letter requesting reimbursement from Donna Weaver was discussed. Dustin Jacobson explained to the Board that the pipes froze and there was no insulation in the valve box and recommended Mrs. Weaver be reimbursed for her damage. **Board member Anderl moved to reimburse Mrs. Weaver, seconded by Board member Sewell. The motion carried.**

## ADJOURN

With no further business before the Board, at 11:00 a.m. **Board member Anderl moved to adjourn, seconded by Board member Sewell. The motion carried.**

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Kenneth Sewell, SECRETARY

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Lynn M. Hagman, ADMINISTRATOR

