

**HAYDEN LAKE RECREATIONAL WATER AND SEWER DISTRICT
MINUTES OF REGULAR MEETING
AUGUST 28, 2013**

CALL TO ORDER

Chairman Walker called the meeting to order at 4:00 p.m. Board member present were Ed Short, Ed Burke and Carole Stringer. Board member Ed Graves was absent. Attorney Mike Schmidt, Engineers Larry Comer and Ashley Williams, Ken Thompson, Stephanie Sherman, and Superintendent Dustin Jacobson were present as representatives of the Board. Administrator Lynn Hagman recorded the minutes of the meeting.

Visitors present at the meeting who spoke were Mr. George Anderl, Katie Brodie and Mr. Doug Ratelle.

AGENDA / MINUTES

Board member Burke moved to approve the agenda for this meeting, seconded by Board member Short. The motion carried.

Following a review of the minutes of August 14, 2013 and edits made by Attorney Schmidt, Board member Burke moved to approve the minutes as corrected. Board member Stringer seconded the motion. The motion carried.

ENGINEER

Larry Comer presented information on LID 7A for customers served by the District but are not in the District boundaries. Mr. Comer explained what a non-District customer is and why they were not included in the LID 7A. Existing conditions of the lift stations and the upcoming projects were discussed. Mr. Comer explained the improvements that need to be done as well as the costs. The HARSB treatment plant was discussed and the upgrades that need to be done there. Mr. Comer informed citizens that a portion of their assessment will go towards the treatment plant. The financing for the treatment plant and collector system was explained and Mr. Comer discussed how the non-District customers would be billed.

Mr. Doug Ratelle, 10713 Strahorn Rd., addressed the Board regarding a letter he received that informed him he needed to purchase an ER. Attorney Schmidt explained the capitalization fee and why Mr. Ratelle needed to pay it. Mr. Ratelle informed the Board that he will pursue this further.

Ms. Katie Brodie addressed the Board and explained that she was representing Mr. Giffing who also received a letter informing him the he needed to purchase an ER. Ms. Brodie feels strongly that all of the capitalization fees were purchased by IFI for the Forest Hills subdivision and Mr. Giffing should not have to pay again.

Chairman Walker explained the situations that came up when LID 7A was started. Attorney Schmidt informed Ms. Brodie that ER's are allocated to lots and in 2002 a building permit was taken out with the City of Hayden to build Mr. Giffings home. At that time our records show that no capitalization fee was paid.

Ms. Brodie stated that IFI purchased 53 ER's for that half of the Forest Hills sub-division. Chairman Walker informed Ms. Brodie that the District will research this further. The letter gives Mr. Giffing until October 31st to pay the fee.

AMENDMENT OF AGENDA

Attorney Schmidt explained an oversight on the agenda and asked to have the agenda amended on an emergency basis due to a HARSB document being located today. **Board member Stringer moved to amend the agenda on an emergency basis due to an oversight of a HARSB document being located today that relates to LID 7A, plant improvements. Failure to timely approve this document could result in breach on District incurring significant liability and economic loss. Board member Burke seconded the motion. The motion carried.**

Mr. George Anderl addressed the Board regarding his consolidation letters. Mr. Anderl has one parcel that is non-buildable and has one ER and two 20 acre parcels, one parcel with two ER's and one parcel with one ER. Mr. Anderl feels there should only be one ER on each of the 20 acre parcels. Administrator Hagman explained the ER count and that Mr. Anderl received a non-buildable letter for the small triangle parcel and a consolidation letter for the 20 acre parcels. Chairman Walker informed Mr. Anderl that the District will look into the ER's further to be sure of the count.

CANTERBURY COVE

Ashley Williams informed the Board that Superintendent Jacobson has met with Mr. Anhood, one of the homeowners on Lakeview Dr. regarding an easement. Mr. Anhood is favorable to the easement. Attorney Schmidt informed the Board that he is preparing the documents for signature. Ms. Williams stated that Welch Comer will design the entire project but will do only the small portion as previously requested by the Board.

Ms. Williams presented a contract deduction of \$7,000 due to a SWPPP not being needed for the lift station project. **Board member Stringer moved to approve the contract deduction, seconded by Board member Burke. The motion carried.**

BUDGET HEARING

At 5:00 p.m. Chairman Walker opened the budget hearing for fiscal year 2013-2014. There were no citizens present to speak on the budget and no written comments were received. At 5:03 p.m. Chairman Walker closed the public hearing on the budget.

Accountant Ken Thompson reviewed the budget with the Board and presented Ordinance 13-02, the appropriations ordinance for adoption. **Board member Stringer moved to approve Ordinance 13-02, to suspend the rule requiring the reading of the Ordinance on three separate occasions and be read in full. Board member Short seconded the motion. A roll call vote was taken; Board member Short, "aye", Board member Burke, "aye" and Board member Stringer, "aye". The motion was unanimously carried.**

Chairman Walker asked Administrator Hagman to read Ordinance 13-02 by Title only. **Board member Stringer moved to adopt Ordinance 13-02 as presented and to publish in full. Board member Burke seconded the motion.**

A roll call vote showed; Board member Burke, “aye”, Board member Stringer, “aye” and Board member Short, “aye”. The motion was unanimously carried.

AMENDMENT OF AGENDA

Board member Stringer moved to amend the agenda on an emergency basis due to oversight of not including the monthly financial report which needs to be approved on a monthly basis to oversee the District’s expenditures. Board member Burke seconded the motion. The motion carried.

Ken Thompson reviewed the monthly financial report and the invoices for approval. The LID 6 bonds were discussed briefly. **Board member Stringer moved to approve the financial report and invoices for payment. Board member Burke seconded the motion. The motion carried.**

HARSB PAYMENT REQUEST

Administrator Hagman explained the payment request from HARSB for JUB Engineering invoices. This is the second payment request for the LID 7A project. Attorney Schmidt suggested Welch Comer review these payment requests before they come before the Board. Chairman Walker stated that he will review the requests. **Board member Stringer moved to authorize Chairman Walker to review and approve future payment requests and to approve this payment request subject to Chairman Walker reviewing it. Board member Short seconded the motion. The motion carried.**

ADJOURN

At 5:30 p.m. Board member Stringer moved to adjourn, seconded by Board member Burke. The motion carried.

Todd Walker, CHAIRMAN

Lynn Hagman, ADMINISTRATOR