

**CITY OF HAYDEN LAKE**

9393 N. Strahorn  
Hayden Lake, ID 83835  
772-2161

**APPLICATION FOR CREDIT, REIMBURSEMENT OR REFUND  
OF IMPACT FEES**

**▪ GENERAL REQUIREMENTS**

Pursuant to Sections 7-5-9(A) – (F) and 7-5-10 of the City Code, any person may apply for a credit or reimbursement of the amount of development impact fees calculated for a particular project or for a refund of such fees which have already been paid so long as the conditions of those respective Sections are satisfied. Copies of these Sections can be obtained from the City Clerk when you pick up this application.

**▪ SUBMITTALS**

An application for credit or reimbursement is made by submitting the completed attached form to the City Clerk, along with associated documentation of costs or payments for relevant facilities. An application for a refund is made by submitting the completed attached form to the City Clerk to prove satisfaction, reconveyance, or release from contract sellers, mortgagees, lien holders, and/or others having an interest in the real property for which an impact fee has been paid.

**▪ FEES**

The applicant shall pay to the City a fee of \$50.00. The applicant shall also pay the estimated costs to reimburse the City for the cost of all services provided by the City Engineer, City Attorney and other City Officials as well as other direct costs associated with processing the application.

**▪ DEADLINE FOR SUBMITTALS**

Applications for credit or reimbursement shall be made prior to the issuance of building permits or special use permits for a particular project. An application for a refund must be filed within one (1) year of the date that the owner discovers or should have reasonably discovered his/her right to a refund.

Date Application Accepted as Complete: \_\_\_\_\_, 20\_\_\_\_,  
by City Clerk: \_\_\_\_\_





**CERTIFICATION**

\_\_\_\_\_, being first duly sworn, deposes and says that \_\_\_\_\_ is the applicant in this application and knows the contents thereof to be true to \_\_\_\_\_ knowledge.

Signed: \_\_\_\_\_

SUBSCRIBED and SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Idaho  
Residing at \_\_\_\_\_  
Commission Expires: \_\_\_\_\_

I have read and consent to the filing of this application as the owner of record of the property being considered in this application.

Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

IdahoNotary.com/impact fee credit reimbursement or waiver application.doc